



**CYNGOR BWRDEISTREF SIROL**  
**RHONDDA CYNON TAF**  
**COUNTY BOROUGH COUNCIL**

**GWŶS I GYFARFOD O'R CYNGOR**

C. Hanagan  
Cyfarwyddwr Gwasanaeth y Gwasanaethau Democrataidd a Chyfathrebu  
Cyngor Bwrdeistref Sirol Rhondda Cynon Taf  
Y Pafiliynau  
Parc Hen Lofa'r Cambrian  
Cwm Clydach CF40 2XX

Dolen gyswllt: Julia Nicholls - Blaen Swyddog Craffu (01443 424098)

**DYMA WŶS I CHI** i gyfarfod o **PWYLLGOR TROSOLWG A CHRAFFU** yn cael ei gynnal yn **Siambr y Cyngor, Y Pafiliynau, Parc Hen Lofa'r Cambrian, Cwm Clydach, Tonypanyd CF40 2XX** on **DYDD LLUN, 20FED IONAWR, 2020** am **4.30 PM**.

Caiff Aelodau nad ydyn nhw'n aelodau o'r pwyllgor ac aelodau o'r cyhoedd gyfrannu yn y cyfarfod ar faterion y cyfarfod er bydd y cais yn ôl doethineb y Cadeirydd. Gofynnwn i chi roi gwybod i Wasanaethau Democrataidd erbyn Dydd Iau, 16 Ionawr 2020 trwy ddefnyddio'r manylion cyswllt uchod, gan gynnwys rhoi gwybod a fyddwch chi'n siarad Cymraeg neu Saesneg.

**AGENDA**

**Tudalennau**

**1. DATGAN BUDDIANT**

Derbyn datganiadau o fuddiannau personol gan Aelodau, yn unol â gofynion y Cod Ymddygiad.

Nodwch:

1. Mae gofyn i Aelodau ddatgan rhif a phwnc yr agendwm mae eu buddiant yn ymwneud ag ef a mynegi natur y buddiant personol hwnnw; a
2. Lle bo Aelodau'n ymneilltuo o'r cyfarfod o ganlyniad i ddatgelu buddiant sy'n rhagfarnu, rhaid iddyn nhw roi gwybod i'r Cadeirydd pan fyddan nhw'n gadael.

**2. COFNODION**

Derbyn cofnodion o gyfarfod blaenorol y Pwyllgor Trosolwg a Chraffu a

gafodd ei gynnal ar 12 Tachwedd 2019.

5 - 10

**3. DEALL CYLLIDEB Y CYNGOR 2019/20**

Darparu trosolwg o Gyllideb Refeniw'r Cyngor ar gyfer 2019/20 a'r Rhaglen Gyfalaf 3 blynedd.

11 - 38

**ADRODDIADAU'R CYFARWYDDWR GWASANAETH – GWASANAETHAU DEMOCRATAIDD A CHYFATHREBU**

**4. RHAGLEN WAITH Y CABINET**

Derbyn Rhaglen Waith y Cabinet i nodi unrhyw gyfleoedd yn y dyfodol ar gyfer gwaith cyn-graffu gan y Pwyllgor Trosolwg a Chraffu (mae'r Rhaglen Waith Trosolwg a Chraffu wedi'i hatodi i hwyluso'r drafodaeth).

39 - 90

**5. SWYDDFA ARCHWILIO CYMRU - ADRODDIAD GWELLA BLYNYDDOL - CYNNYDD DIWEDDARAF Y CYNGOR**

Derbyn adroddiad y Cyfarwyddwr Gwasanaeth – Gwasanaethau Democrataidd a Chyfathrebu.

91 - 112

**6. ADRODDIAD AM Y STRATEGAETH GYNNWYS**

Derbyn adroddiad y Cyfarwyddwr Gwasanaeth – Gwasanaethau Democrataidd a Chyfathrebu.

113 - 122

**7. DOLENNI YMGYNGHORI**

Gwybodaeth mewn perthynas ag [ymgyngoriadau](#) perthnasol i'w ystyried gan y Pwyllgor.

**8. ADOLYGIAD Y CADEIRYDD A DOD Â'R CYFARFOD I BEN**

Myfyrio ar y Cyfarfod a'r camau dilynol.

**9. MATERION BRYD**

Trafod unrhyw faterion sydd, yn ôl doethineb y Cadeirydd, yn faterion brys yng ngoleuni amgylchiadau arbennig.

**Cyfarwyddwr Gwasanaeth y Gwasanaethau Democrataidd a Chyfathrebu**

**Cylchreliad:-**

Cadeirydd ac is-gadeirydd y Pwyllgor Trosolwg a Chraffu  
(Y Cynghorydd M Adams a Y Cynghorydd S Evans)

**Y Cynghorwyr Bwrdeistref Sirol:**

Y Cynghorydd J Bonetto, Y Cynghorydd P Jarman, Y Cynghorydd J Harries,  
Y Cynghorydd H Boggis, Y Cynghorydd J Brencher, Y Cynghorydd E Stephens,  
Y Cynghorydd L Walker, Y Cynghorydd G Caple, Y Cynghorydd M Griffiths,  
Y Cynghorydd S Morgans, Y Cynghorydd W Jones and Y Cynghorydd A Cox

Christian Hanagan, Cyfarwyddwr Gwasanaeth y Gwasanaethau Democrataidd a  
Chyfathrebu

**Aelodau Cyfetholedig Addysg er gwybodaeth-**

Mr M Cleverley, Cynrychiolydd Cymdeithas Genedlaethol yr Ysgolfeistri ac Undeb yr  
Athrawesau a'r Panel Athrawon

Ms A Jones, Cynrychiolydd UNITE

Mr C Jones, Cynrychiolydd GMB

Mrs C Jones, Cynrychiolydd Undeb Cenedlaethol yr Athrawon a'r Panel Athrawon

Mr D Price, Cynrychiolydd UNSAIN/UNISON

Mr J Fish, Cynrychiolydd Rhiant-Lywodraethwr wedi'i ethol

Mr A Ricketts, Cynrychiolydd Awdurdodau Esgobaethol â'r hawl i bleidlais

Mr Kevin Wilhite, Cynrychiolydd Rhiant-Lywodraethwr wedi'i ethol

Mrs R Nicholls, Cynrychiolydd Rhiant-Lywodraethwr wedi'i ethol

Y Cynghorydd M Webber

Mr R Hull – Cadeirydd y Pwyllgor Archwilio

</TRAILER\_SECTION>

Tudalen wag

## CYNGOR RHONDDA CYNON TAF

Cofnodion cyfarfod y Pwyllgor Trosolwg a Chraffu a gafodd ei gynnal Ddydd Llun, 12 Tachwedd 2019 am 5pm yn Siambr y Cyngor, Y Pafiliynau, Parc Hen Lofa'r Cambrian. Cwm Clydach, Tonypanyd CF40 2XX.

### Cynghorwyr y Fwrdeistref Sirol – Aelodau'r Pwyllgor Trosolwg a Chraffu yn bresennol: -

Y Cynghorydd M Adams (Cadeirydd)

Y Cynghorydd S Evans    Y Cynghorydd J Brencher  
Y Cynghorydd L Walker    Y Cynghorydd G Caple  
Y Cynghorydd S Morgans    Y Cynghorydd W Jones  
Y Cynghorydd A Cox

### Swyddogion yn bresennol

Mr C Hanagan – Cyfarwyddwr Gwasanaeth, Gwasanaethau Democrataidd a Chyfathrebu  
Ms L Davies, Cyfarwyddwr Gwasanaeth- Gwasanaethau Diogelwch y Cyhoedd  
Mr P Mee, Cyfarwyddwr Iechyd y cyhoedd, gwasanaethau Diogelwch y Gymuned  
Mr A Perry, Uwch swyddog diogelwch iechyd

### Aelod Cyfetholedig yn bresennol

Mr J Fish – Cynrychiolydd Rhiant-lywodraethwr wedi'i ethol â'r hawl i bleidlais

## 20 Datgan Buddiant

Yn unol â Chod Ymddygiad y Cyngor, doedd dim datganiadau o fuddiant ynglŷn â'r agenda.

## 21 Ymddiheuriadau

Derbyniwyd ymddiheuriadau am absenoldeb gan Gynghorwyr y Fwrdeistref Sirol J Bonetto, H Boggis, J Harries, E Stephens, M Griffiths a P Jarman.

## 22 Cofnodion

**PENDERFYNWYD** cymeradwyo cofnodion o gyfarfodydd canlynol y Pwyllgor Trosolwg a Chraffu yn adlewyrchiad cywir o'r cyfarfodydd canlynol:-

- Y Pwyllgor Trosolwg a Chraffu a gynhaliwyd ar 3 Medi 2019;
- Y Pwyllgor Trosolwg a Chraffu Arbennig a gynhaliwyd ar 23 Medi 2019.

## 23 Adroddiadau er gwybodaeth

Cyfeiriodd y Cyfarwyddwr Gwasanaeth, Gwasanaethau Democrataidd a Chyfathrebu, at fformat newydd yr agendâu Craffu ar gyfer y dyfodol, sy'n cyflwyno'r eitemau perthnasol i'w hadrodd gan y Cyfarwyddwr Gwasanaeth. Bydd yr adran hon yn cynnwys eitemau fel adroddiadau gwybodaeth y mae modd eu cyrchu trwy ddolen i'r dudalen we bwrpasol. Gofynnwyd i'r aelodau nodi unrhyw faterion i'w hadrodd.

Mewn ymateb i ymholiad ynglŷn â Strategaeth Hybu'r Gymraeg a'r meysydd heriol fel yr amlygwyd yn 5.4 yr adroddiad, cadarnhaodd y Cyfarwyddwr Gwasanaeth, Gwasanaethau Democraidd a Chyfathrebu, fod y Pwyllgor Trosolwg a Chraffu wedi cael cyfrifoldeb am graffu yn drawsbynciol ar thema'r Gymraeg, ac y byddai'n ystyried y meysydd hyn mewn cyfarfod yn y dyfodol.

## **24 Adborth – Gwaith cyn y cam Craffu**

Cyfeiriodd y Cyfarwyddwr Gwasanaeth, Gwasanaethau Democraidd a Chyfathrebu, yr Aelodau at yr eitem Adborth – Gwaith cyn y cam Craffu ar yr agenda fel cyfle i dynnu sylw at ymateb y Cabinet i'r ymarfer cyn-graffu a roddwyd gan y Pwyllgor Trosolwg a Chraffu. Roedd y cyfle cyn-graffu yn golygu bod modd ymgorffori sylwadau Aelodau mewn perthynas â'r Cynllun Corfforaethol drafft yn y fersiwn derfynol, a ystyriwyd gan y Cabinet yn ei gyfarfod ar 17 Hydref 2019.

Dangosodd yr adroddiad ar eitem Adborth – Gwaith cyn y cam Craffu fod Craffu wedi bod yn effeithiol wrth ddylanwadu ar Gynllun Corfforaethol drafft y Cyngor, a'i fod yn atgyfnerthu'r broses graffu.

Canmolodd yr Aelod Cyfetholedig Brif Weithredwr y Cyngor am wrando ar sylwadau ac adborth y Pwyllgor Craffu, gan fod y rhan fwyaf o'r sylwadau a wnaed, os nad pob un, wedi'u hymgorffori yn fersiwn derfynol y Cynllun Corfforaethol.

**PENDERFYNWYD** cydnabod canlyniad y cyfle cyn-graffu a roddwyd gan y Pwyllgor Trosolwg a Chraffu drwy'r Hysbysiad Penderfyniad Cabinet atodol.

## **25 Adolygiad o Raglen Waith y Pwyllgor Trosolwg a Chraffu 2019/20**

Cyflwynodd y Cyfarwyddwr Gwasanaeth, Gwasanaethau a Chyfathrebu Democraidd, ei adroddiad sy'n amlinellu'r Rhaglen Waith Trosolwg a Chraffu am y chwe mis nesaf - rhwng Ionawr 2020 ac Ebrill 2020. Gofynnwyd i'r aelodau adolygu'r rhaglen waith sydd ynghlwm wrth yr adroddiad a nodi unrhyw eitemau yr hoffent eu cynnwys yn ogystal â mabwysiadu agwedd hyblyg tuag at y rhaglen waith er mwyn darparu ar gyfer cyfleoedd cyn-graffu ac eitemau ar gyfer ymgysylltu â'r cyhoedd yn y dyfodol.

Yn dilyn adolygiad Craffu a gynhaliwyd gan y Cyfarwyddwr Gwasanaeth ac, wedi hynny, ei gyflwyniad i Aelodau'r Pwyllgor Trosolwg a Chraffu ym mis Gorffennaf 2019, cynigiwyd a chytunwyd y byddai rhaglenni gwaith y dyfodol yn symlach ac yn cynnwys llai o eitemau er mwyn caniatáu adolygiadau manylach o bynciau ac atgyfeiriadau posibl gan y Cyngor, y Pwyllgor Archwilio a ffynonellau eraill. Byddai'r hyblygrwydd yma hefyd yn galluogi'r Pwyllgor i ymateb i faterion sydd ar y gweill. Adroddwyd bod nifer o sesiynau ymgysylltu â'r Cabinet/Craffu wedi'u cynnal trwy gydol mis Hydref, a lywiodd y rhaglen waith ar gyfer y dyfodol.

Atgoffodd y Cyfarwyddwr Gwasanaeth yr Aelodau fod sesiwn hyfforddi craffu wedi'i chynnal yn ddiweddar, wedi'i hwyluso gan Dr Dave McKenna a'i bod yn atgoffa pe bai unrhyw Aelodau angen hyfforddiant pellach i ddatblygu eu datblygiad, byddai ar gael trwy'r Gwasanaethau Democraidd.

Dywedodd y Cyfarwyddwr Gwasanaeth wrth yr Aelodau y bydd gofyn iddynt nodi meysydd i'r cyhoedd allu eu dewis trwy'r cyfryngau cymdeithasol. Bydd hyn yn gwella ymgysylltiad y cyhoedd o ran proses graffu'r Cyngor. Bydd hyn yn gwneud y Pwyllgor Craffu yn fwy gweledol i drigolion RhCT ac, yn y dyfodol, bydd yn galluogi aelodau'r cyhoedd i ymgysylltu â'r rhaglenni gwaith yn y dyfodol.

Aeth y Cadeirydd ati i atgoffa'r Aelodau fod y Cyngor wedi ymdrechu i ymgysylltu â'r cyhoedd ar faterion megis gwella tudalennau gwe'r Cyngor a mynd â chraffu i leoliadau heblaw lleoliadau'r Cyngor. Awgrymodd un Aelod y gallai lleoliad Pencadlys y Cyngor rwystro'r cyhoedd rhag dod i gyfarfodydd Craffu, er y cydnabuwyd bod eitemau o ddiddordeb i'r cyhoedd yn eu denu nhw i gyfarfodydd y Cyngor.

Rhodddwyd trosolwg i'r Aelodau o'r gwaith o gyflwyno cyfleusterau gweddarlledu yn y dyfodol, yn ogystal ag uwchraddio'r cyfleusterau sydd ar gael i Aelodau yn y Siambr. Bydd hyn yn cefnogi rhagor o ymgysylltu â'r cyhoedd, yn enwedig pobl iau. Cytunodd yr aelodau bod angen meithrin pobl ifainc ysbrydoledig i ymddiddori mewn gwleidyddiaeth trwy ein hysgolion a'n mentrau, a hynny gan ddefnyddio ffug etholiadau, ymarferion 'bod yn gynghorydd am ddiwrnod' a chraffu ar faterion sy'n bwysig iddyn nhw.

Ar ôl trafod y rhaglen waith ar gyfer y dyfodol **PENDERFYNWYD**: -

1. Cytuno ar y rhaglen waith Trosolwg a Chraffu ar gyfer 2019/2020; a
2. Cytuno i gynnwys hyblygrwydd i'r rhaglen waith i ddarparu ar gyfer cyfleoedd cyn craffu yn y dyfodol, yn ogystal ag eitemau a gynhyrchir trwy ymgysylltu â'r cyhoedd yn y dyfodol.

## **26 Dolenni Ymgynghori**

Cyfeiriodd y Cyfarwyddwr Gwasanaeth, Gwasanaethau Democraidd a Chyfathrebu at yr eitem newydd ar yr agenda, sef 'Dolenni Ymgynghori', sy'n rhoi cyfle i Aelodau weld yr ymgynghoriadau diweddar (a gylchredwyd i'r holl Aelodau yn fisol gan y Swyddog Ymchwil Craffu Graddedig).

Yn dilyn ymholiad gan Aelod mewn perthynas â dyrannu'r dolenni ymgynghori perthnasol o dan y Pwyllgor craffu unigol yn y dyfodol er mwyn ei gwneud hi'n haws i'r Aelodau nodi'r ymgynghoriadau agored priodol sy'n berthnasol i'r Pwyllgor Craffu, cytunwyd y gallai hyn gael ei newid yn y dyfodol. Dywedodd Aelod arall y byddai derbyn gwybodaeth am ymatebion ar draws y Cyngor i ymgynghoriadau penodol yn ddefnyddiol.

**PENDERFYNWYD** cydnabod y dolenni ymgynghori a ddarperir.

## **27 Adolygiad o'r Asesiad Risg Tân**

Derbyniodd y Pwyllgor drosolwg o weithdrefnau a phrosesau'r Cyngor ar gyfer rheoli risg tân, a gofynnwyd iddynt ystyried yn benodol a oedd y camau a amlinellwyd yn yr adroddiad wedi mynd i'r afael yn ddigonol ag ymholiadau'r Pwyllgor yn ei gyfarfod ar 13 Rhagfyr 2018. Yn y cyfarfod hwnnw, penderfynodd

yr Aelodau y byddai modiwl E-ddysgu yn cael ei ddatblygu i bob rheolwr safle ymgymryd ag ef a'i gwblhau trwy wefan Source y Cyngor, ac y byddai'r cynnydd yn cael ei adrodd yn ôl.

Ar ôl ystyried nifer o opsiynau ar gyfer symud ymlaen â'r modiwl E-ddysgu, cynigiwyd y dylid datblygu model 'mewnol' a'i uwchlwytho ar wefan Source RhCT a nodi'r angen i ddylunio dau fodiwl ymhellach, y naill ar gyfer cwrs ymwybyddiaeth diogelwch cyffredinol i'r holl weithwyr ei gwblhau, a'r llall yn benodol ar gyfer rheolwyr safle fel rhan o'u datblygiad parhaus. Mae'r ddau bellach ar waith ac yn 'fyw' ar wefan Source RhCT ers 31 Hydref 2019.

Cododd yr aelodau nifer o ymholiadau a phryderon ac fe ymatebwyd iddynt fel a ganlyn: -

- A ddylai'r E-ddysgu fod yn orfodol er mwyn sicrhau bod yr holl weithwyr a rheolwyr Safle yn cydymffurfio'n llawn? Ar hyn o bryd mae'r modiwl ymwybyddiaeth gyffredinol i weithwyr yn ddewisol a'r bwriad yw gwneud y modiwl i Reolwyr Safle yn orfodol;
- Sut mae ein hysgolion yn gymwys i ddelio â thân o ystyried y buddsoddiad diweddar a gyflwynwyd trwy Raglen Ysgolion yr 21ain Ganrif? Gwaith dylunio adeiladau effeithiol, Asesiadau Risg Tân, systemau ysgeintio, gweithdrefnau diogelwch tân a threfniadau rheoli cadarn, prosesau adolygu blynyddol yr Asesiadau Risg Tân a gwiriadau rheolaidd trwy adrodd ar archwiliadau er mwyn sicrhau y cedwir at ganllawiau llym;
- Sut mae eiddo gwag/adeiladau'r Cyngor yn cael eu hamddiffyn rhag tân? - Trwy deledu cylch cyfyng a'r Gwasanaeth Gwarchod ar ran Eiddo'r Cyngor yn ogystal â larymau i amddiffyn asedau'r Cyngor;
- Pwy sy'n atebol am reoli'r holl faterion sy'n ymwneud ag asesiadau / hyfforddiant risg tân yn ein hysgolion ac a oes modd nodi rhywbeth yn ffurfiol i egluro'r cyfrifoldebau? - Y Pennaeth, y Corff Llywodraethu a Chyngor RhCT, yn y pen draw, sy'n gyfrifol am reoli diogelwch tân yn yr ysgol; Mae modd gweld eglurhad o'r cyfrifoldebau ym mholisïau HS1 (Polisi Iechyd a Diogelwch Cyffredinol) a HS20 (Polisi Tân).
- A yw hapwiriadau yn cael eu cynnal mewn ysgolion ac yn adeiladau'r Cyngor yn rheolaidd? -Nac ydyn, mae pob ymweliad ag ysgolion ac adeiladau eraill y Cyngor wedi'u trefnu ymlaen llaw;
- A yw'r aseswyr risg tân y garfan diogelwch tân yn ymweld â'r un ysgolion/adeiladau'r Cyngor i ymweld bob blwyddyn ar yr un pryd? Gallai hyn feithrin hunanfodddhad. - Ar hyn o bryd, mae aseswyr risg tân yn ymweld â'r un eiddo ac adeiladau i'w hasesu, ond maent yn broffesiynol ac yn gymwys yn eu gwaith ac yn cynnal asesiadau trylwyr i safonau perthnasol sydd byth yn peri pryder o ran hunanfodddhad;
- Sut mae eiddo HMO/Landlord Preifat yn cael eu hasesu ar gyfer peryglon tân? - Mae yna ddeddfwriaeth ar gyfer pob eiddo ar rent gyda'r gyfran uchaf o gamau gorfodi yn cael eu cymryd ar gyfer achosion o beidio â chydymffurfio â rhagofalon tân. Does dim cysylltiad uniongyrchol â Safonau Tai a thalu Budd-dal Tai (Credyd Cynhwysol bellach) ond mae'r Cyngor yn gallu arfer rheolaeth dros eiddo rhent preifat a gynigir i gleientiaid digartref trwy asesu'r tai yn llawn i nodi a datrys unrhyw beryglon tân ar unwaith, yn ogystal â pheryglon cysylltiedig eraill,



cyn cytuno ar denantiaeth.

Yn dilyn rhagor o drafod, **PENDERFYNWYD:-**

1. Cydnabod cynnwys yr adroddiad;
2. Ymgorffori'r modiwlau E-ddysgu sydd newydd eu datblygu ym mhob cwrs ar gyfer sefydlu gweithwyr newydd;
3. Y caiff 'hapwiriadau' eu cynnal mewn ysgolion ac adeiladau sy'n eiddo i'r Cyngor, yn ogystal â'r asesiadau diogelwch tân rheolaidd a drefnwyd ymlaen llaw, er mwyn sicrhau cydymffurfriad llawn;
4. Bod aseswyr risg tân y Cyngor yn gyfrifol a, gynnal asesiadau risg tân mewn ysgolion ac adeiladau sy'n eiddo i'r cyngor ar sail cylchdro er mwyn atal cynefindra a hunanfodddhad posibl; a
5. Mae adroddiad pellach yn cael ei ddwyn yn ôl i'r Pwyllgor Trosolwg a Chraffu mewn pedwar mis i sicrhau bod y camau a godwyd gan Aelodau Craffu yn cael eu rhoi ar waith.

## 28 Trosedd ac Anrhefn

Cyflwynodd y Cyfarwyddwr Gwasanaeth, Gwasanaethau Diogelu'r Cyhoedd adroddiad diweddar yn unol â chais Aelodau'r Pwyllgor Trosolwg a Chraffu yn ei gyfarfod a gynhaliwyd ar 3 Medi 2019, pan wnaethant benderfynu bod angen gwybodaeth ac eglurhad pellach ynglŷn â phob un o flaenoriaethau Cynllun Cyflenwi Cymunedau Diogel Cwm Taf 2018-21, yn ogystal â derbyn data ansoddol a'r mesurau o fewn y chwe blaenoriaeth strategol. Pwysleisiodd y Pwyllgor bwysigrwydd gallu mesur p'un a yw cymunedau RhCT yn teimlo'n ddiogel o ganlyniad i'r gweithredoedd, ac a ydyn nhw'n gwneud gwahaniaeth i fywydau pobl.

Teimlai'r Pwyllgor y byddai cael gwybodaeth ychwanegol am effeithiau'r gweithredoedd o fewn pob un o'r blaenoriaethau yn eu cynorthwyo i nodi pa faterion o fewn Cynllun Cyflenwi Cymunedau Diogel Cwm Taf 2018-21 y maent am graffu arnynt yn fwy manwl.

Er mwyn cynorthwyo Aelodau gyda'u dewis o bynciau i'w craffu ymhellach, tynnodd y Cyfarwyddwr, Iechyd a Diogelwch y Cyhoedd a Chymunedau sylw at rai o'r meysydd allweddol yn y Cynllun Cymunedau Diogel: -

Trais yn erbyn Menywod / Cam-drin Rhywiol / Domestig - Oherwydd newidiadau rheoliadol diweddar mae'r agenda bellach yn llawer ehangach, ond mae'n parhau i fod yn drosedd sylweddol a dim ond cyfran fach o'r angen y gall gwasanaethau ymateb iddo. Mae'r ffocws wedi symud o'r gwaith ataliol i fynd i'r afael â'r angen uniongyrchol ac aciwt.

Trais Difrifol a Phobl Agored i Niwed - Cyfeiriad arbennig at y gangiau cyffuriau 'Llinellau Cyffuriau' o ddinasoedd mawr yn ehangu eu gweithgarwch i drefi llai, gan ddefnyddio trais yn aml i yrru delwyr lleol allan a cham-fanteisio'n rheolaidd ar blant a phobl agored i niwed i werthu cyffuriau. Mae Partneriaethau Cymunedol yn ymateb i'r bygythiad yma ledled y Fwrdeistref Sirol.

Trafododd yr aelodau y chwe maes blaenoriaeth yn eu tro a gofyn am eglurhad ynglŷn â sut mae ein cymunedau yn dawel eu meddwl yn dilyn trosedd ddifrifol yn eu cymuned. Esboniodd y Cyfarwyddwr y broses ar gyfer y troseddau difrifol hynny, sy'n brin yn RhCT, ond mewn ymateb i'r troseddau mwyaf arwyddocaol,

yn enwedig achosion o ladd yn y cartref, mae'r ymateb yn cynnwys adolygiad a gynhaliwyd gan y Bartneriaeth Cymunedau Diogel i nodi gwersi a ddysgwyd, cyhoeddi adroddiadau a rhoi cynlluniau gweithredu ar waith.

Nododd Aelod fod troseddau lefel isel yn peri mwy o bryder i breswylwyr, gyda nifer cyfyngedig yn rhoi gwybod amdany'n nhw rhag ofn iddyn nhw brofi ôl-ffeithiau. Mae hyn yn arbennig o wir ar gyfer preswylwyr hŷn.

Gofynnodd y Cadeirydd i'r Aelodau nodi a dewis dau o linyddau Cynllun Cyflenwi Partneriaeth Cymunedau Diogel Cwm Taf i'w hystyried ymhellach er mwyn craffu'n briodol ar y materion a sicrhau canlyniadau diriaethol. Ychwanegodd y Cyfarwyddwr, Iechyd a Diogelwch y Cyhoedd a Chymunedau y gellir ystyried unrhyw feysydd nad ydynt yn cael eu dewis ond sy'n berthnasol i waith y Pwyllgor fel adroddiadau gwybodaeth megis yr arolwg canol tref (a godwyd gan Aelod mewn perthynas â chraffu ar ddiogelwch yng nghanol y dref) ymddygiad gwrthgymdeithasol a throseddau lefel isel.

Cytunodd yr holl Aelodau fod llawer o'r pynciau'n gysylltiedig ag elfennau trawsbynciol, yn enwedig 'Llinellau Cyffuriau', sy'n effeithio ar gymunedau am lawer o wahanol resymau. Nododd yr Aelodau hefyd yr angen i wella cyfathrebu, sy'n thema sydd wedi codi dro ar ôl tro, fel y dangosir yn y crynodeb o'r camau a gododd o'r dystiolaeth ansoddol a gasglwyd gan ddefnyddwyr gwasanaeth a thrigolion, a dylid eu hystyried ym mhob un o'r pynciau a ddewiswyd ar gyfer craffu pellach.

Yn dilyn trafodaeth, **PENDERFYNWYD:**

1. Cydnabod y data ansoddol a'r dystiolaeth a gasglwyd yn yr adroddiad wedi'i ddiweddarau; a
2. Dewis 'Llinellau Cyffuriau ac Amddiffyn Pobl sy'n Agored i Niwed' a 'Trais yn erbyn Menywod, Cam-drin yn y Cartref, a Thrais Rhywiol' fel pynciau i wynebu craffu pellach o fewn Cynllun Cyflenwi Partneriaeth Cymunedau Diogel Cwm Taf yn y Pwyllgor Trosedd ac Anrhefn sydd i'w gynnal ym mis Mawrth 2020.

### **Adolygiad y Cadeirydd a dod â'r cyfarfod i ben**

29

Diolchodd y Cadeirydd i'r Pwyllgor am ei ymateb cadarnhaol mewn perthynas ag eitemau a ystyriwyd heddiw a'r argymhellion a gyflwynwyd.

Cyfarfod nesaf: - Atgoffwyd yr aelodau y bydd cyfarfod nesaf y Pwyllgor Trosolwg a Chraffu yn cael ei gynnal ar 2il Rhagfyr 2019 am 5pm yn Siambr y Cyngor i ystyried yr eitemau fel y'u cynhwysir ar y Rhaglen Waith

**Daeth y cyfarfod hwn i ben am 7.05pm**

**Y Cynghorydd M Adams  
Cadeirydd**

# DEALL CYLLIDEB Y CYNGOR

PWYLLGOR TROSOLWG A CHRAFFU  
20 IONAWR 2020

# UNDERSTANDING THE COUNCIL'S BUDGET

OVERVIEW AND SCRUTINY  
COMMITTEE  
20<sup>TH</sup> JANUARY 2020



## Cynnwys

- Rhywfaint o Gyd-destun
- Cyllideb Refeniw'r Cyngor Ar Gyfer 2019/20
- Rhaglen Gyfalaf Tair Blynedd y Cyngor (2019/20 i 2021/22)
- Sylwadau Clo

## Contents

- Some Context
- The Council's 2019/20 revenue budget
- The Council's 3 year capital programme (2019/20 to 2021/22)
- Concluding Comments

## Rhywfaint o Gyd-destun

- Pwrpas heddiw - cefnogi dealltwriaeth y Pwyllgor o gyllideb refeniw a chyllideb cyfalaf y Cyngor
- Mae gan Gylch Gorchwyl y Pwyllgor Trosolwg a Chraffu rôl hollgyffredinol sy'n cynnwys...

‘...adolygu a datblygu polisiau ar gyfer pob maes gwasanaeth y Cyngor’

- Busnes gydag adnoddau sylweddol...  
Cyfanswm y Gyllideb Refeniw (19/20) - £483M  
Cyllideb Gyfalaf 3 Blynedd (19/20 i 21/22) - £173M

## Some Context

- Purpose of today – to aid Committee’s understanding of the Council’s revenue and capital budgets
- Overview and Scrutiny Committee Terms of Reference has an overarching role and includes...

**‘...policy review and policy development for all Council areas’**

- A business with significant resources...
  - ❑ Total Revenue Budget (19/20) - £483M
  - ❑ 3 Year Capital Budget (19/20 to 21/22) - £173M

**Cyllideb Refeniw 2019/20**  
**Y Cyngor**

**The Council's 2019/20**  
**revenue budget**

Gwasanaethau Addysg a  
Chynhwysiant - Cyllideb  
Refeniw 2019/20

Maes Gwasanaeth	£million
CYU - Cyllidebau Ysgolion Unigol	151.606
Gwasanaethau Addysg a Chynhwysiant	19.441
Ysgolion yr 21ain Ganrif	8.451
CYFANSWM	179.498

Education & Inclusion  
Services – Revenue Budget  
2019/20

Service Area	£million
ISB – Individual School Budgets	151.606
Education and Inclusion Services	19.441
21st Century Schools	8.451
TOTAL	179.498

Gwasanaeth Addysg a  
Chynhwysiant - Cyllideb  
Refeniw 2019/20

Cyllidebau Ysgolion Unigol

Sector	£miliwn
Cynradd	71.048
Ysgol Ganol	19.498
Uwchradd	52.447
Ysgol arbennig	8.613
CYFANSWM	151.606

Education & Inclusion  
Services – Revenue Budget  
2019/20

Individual School Budgets

Sector	£million
Primary	71.048
Middle	19.498
Secondary	52.447
Special	8.613
TOTAL	151.606



Gwasanaethau Addysg a Chynhwysiant -  
Cyllideb Refeniw 2019/20  
Gwasanaethau Addysg a Chynhwysiant

<b>Maes Gwasanaeth</b>	<b>£miliwn</b>
Cyflawniad Ysgol	1.261
Trawsffurfio'r Gwasanaeth a Systemau Gwybodaeth Addysg	0.442
Grant Gwella Addysg	0.898
Cerddoriaeth	0.136
Anghenion Dysgu Ychwanegol	5.897
Addysg Heblaw Yn Yr Ysgol	2.396
Cyfarwyddiaeth Cyfadran	2.497
Mynychu'r Ysgol a Lles	0.634
Meithrin a'r Blynyddoedd Cynnar	5.280
<b>CYFANSWM</b>	<b>19.441</b>

Education & Inclusion Services –  
Revenue Budget 2019/20  
Education & Inclusion Services

<b>Service Area</b>	<b>£million</b>
School Achievement	1.261
Service Transformation and Education Information Systems	0.442
Education Improvement Grant	0.898
Music	0.136
Additional Learning Needs	5.897
Education Other Than At School	2.396
Group Directorate	2.497
Attendance & Wellbeing	0.634
Nursery & Early Years	5.280
<b>TOTAL</b>	<b>19.441</b>

Gwasanaethau Addysg a  
Chynhwysiant - Cyllideb  
Refeniw 2019/20  
Ysgolion yr 21ain Ganrif

Education & Inclusion  
Services – Revenue Budget  
2019/20  
21<sup>st</sup> Century Schools

Tudalen 18

<b>Maes Gwasanaeth</b>	<b>£miliwn</b>
Ad-Drefnu a Chynllunio Ysgolion	1.493
Arlwyo	3.940
Rheoli Asedau	3.018
<b>CYFANSWM</b>	<b>8.451</b>

<b>Service Area</b>	<b>£million</b>
School Planning and Reorganisation	1.493
Catering	3.940
Asset Management	3.018
<b>TOTAL</b>	<b>8.451</b>

Gwasanaethau Cymuned a  
Gwasanaethau i Blant -  
Cyllideb Refeniw 2019/20

Maes Gwasanaeth	£miliwn
Gwasanaethau i Oedolion	86.81
Gwasanaethau i Blant	47.65
Hamdden, Iechyd a Diogelu'r Cyhoedd a Thai	15.82
Trawsnewid	3.22
CYFANSWM	153.50

Community & Children's  
Services -Revenue Budget  
2019/20

Service Area	£million
Adult Services	86.81
Children's Services	47.65
Leisure, PHP & Housing	15.82
Transformation	3.22
TOTAL	153.50

## Gwasanaethau i Oedolion

Maes Gwasanaeth	£miliwn	Darparu gwasanaeth
Gofal a Chymorth Tymor Hir	7.37	Carfanau asesu Gweithwyr Cymdeithasol
Gwasanaethau wedi'u Comisiynu	51.73	Gofal Preswyl, gofal yn y cartref, taliadau uniongyrchol, byw â chymorth
Gwasanaethau Darparwyr	19.06	Gwasanaethau Preswyl Mewnol a Gwasanaethau Oriau Dydd
Ymyrraeth Tymor Byr	9.52	Gwasanaethau Ailalluogi, Gwasanaeth Therapydd Galwedigaethol, Gofal Cartref Mewnol, Cyfarpar
Codi Tâl Tecach	-3.90	Ffioedd gofal sydd ddim yn rhai preswyl
Gwasanaethau Rheoli, Diogelu a Chymorth	3.03	Gwasanaethau diogelu a chymorth i fusnesau
CYFANSWM	86.81	

## Adult Services

Service Area	£million	Service provision
Long term care & support	7.37	Social worker assessment teams
Commissioned Services	51.73	Residential care, Home care, Direct payments, supported living
Provider Services	19.06	In-house Residential and Day services
Short Term Intervention	9.52	Reablement Services, Occupational Therapist Service, In-house Homecare, Equipment
Fairer Charging	-3.90	Non residential care charges
Mgt, Safeguarding & Support Services	3.03	Safeguarding services and business support
TOTAL	86.81	

## Gwasanaethau i Blant

Maes Gwasanaeth	£miliwn	Darparu gwasanaeth
Diogelu a Chymorth	27.36	Gwasanaeth PDG, gofal Preswyl, Gwasanaethau Maethu a Mabwysiadu
Ymyrraeth Gynnar	6.48	Carfan ar Ddyletswydd ar gyfer Argyfyngau, Garfan Ymateb Ymyriadau Cyflym, Dechrau'n Deg
Gwasanaeth Troseddau'r Ifainc Cwm Taf	0.93	Gwasanaeth ar y cyd â CBS Merthyr Tudful
Gwasanaeth Ymyrraeth Ddwys	10.78	Carfanau asesu gweithiwr cymdeithasol, ffioedd cyfreithiol / llys, Ôl-ofal, Plant Anabl
Gwasanaethau Rheoli a Gwasanaethau Cymorth	2.10	Gwasanaethau Rheoli a Gwasanaethau Cymorth i Fusnesau
CYFANSWM	47.65	

## Children's Services

Service Area	£million	Service provision
Safeguarding & Support	27.36	CLA services, Residential care, Fostering & Adoption Services
Early Intervention	6.48	Emergency Duty Team, RIRT, Flying Start
Cwm Taf Youth Offending Service	0.93	Joint service with Merthyr CBC
Intensive Intervention	10.78	Social worker assessment teams, Legal / court fees, Aftercare, Disabled Children
Mgt & Support Services	2.10	Mgt & business support services
TOTAL	47.65	

## Trawsnewid

Maes Gwasanaeth	£miliwn	Darparu gwasanaeth
Trawsnewid	3.22	Rheoli grŵp, Uned Hyfforddi Ranbarthol, Rheoli Gwybodaeth

## Transformation

Service Area	£million	Service provision
Transformation	3.22	Group management, Regional Training Unit, Information Management

## Gwasanaethau Hamdden, Diogelwch ac Iechyd y Cyhoedd a Gwasanaethau Tai

Maes Gwasanaeth	£miliwn	Darparu gwasanaeth
Diogelwch y Cyhoedd	5.43	Safonau Masnach, Cofrestrydd, Iechyd yr Amgylchedd, Diogelwch y Cyhoedd / Teledu Cylch Cyfyng
Gwasanaethau yn y Gymuned	4.36	Llyfrgelloedd, Gwasanaethau Diwylliannol, Addysg i Oedolion, Gwasanaethau Cyfieithu
Y Gymuned a Llesiant	0.91	
Hamdden, Parciau a Chefn Gwlad	4.97	Canolfannau Hamdden, Parciau, Caeau Chwaraeon, Canolfannau yn y Gymuned
Cyfarwyddiaeth Cyfadran	0.15	Gwasanaethau Rheoli a Chymorth
<b>CYFANSWM</b>	<b>15.82</b>	

## Leisure, PHP & Housing Services

Service Area	£million	Service provision
Public Protection	5.43	Trading Stds, Registrar, Environmental Health, Community Safety / CCTV
Community Services	4.36	Libraries, Cultural Services, Adult Education, Translation Services
Community & Well Being	0.91	
Leisure, Parks & Countryside	4.97	Leisure centres, Parks, Sports Pitches, Community centres
Group Directorate	0.15	Mgt and Support Services
<b>TOTAL</b>	<b>15.82</b>	

## Gwasanaethau Cymuned a Gwasanaethau i Blant - rhai pwyntiau allweddol

- Gweithredu Deddf  
Gwasanaethau Cymdeithasol a  
Llesiant (newid diwylliannol)
  - Gwario llai ar argyfyngau
  - Helpu pobl i aros yn  
annibynnol ac nid yn  
ddibynnol
  - Llai o waith achub a rhagor o  
waith trwsio
  - Canolbwyntio ar atal dwysáu
- Yr Her
  - Capasiti ac Amserlenni er  
mwyn gweithredu newid
  - Cyflawni aged  
effeithlonrwydd

## Community & Children's Services - some key points

- Implement SS&WB Act (cultural  
shift)
  - Spend less on crisis
  - Help people to stay  
independent not dependent
  - Less rescue and more repair
  - Focus on preventing  
escalation
- The Challenge
  - Capacity & Timeframes to  
effect change
  - Delivery of efficiency agenda



## Gwasanaethau Cymuned a Gwasanaethau i Blant - rhai pwyntiau allweddol

- Perygl Ariannol / Pwysau o ran y Gyllideb
- Colli Grant
- Pwysau Demograffig
- Llety i Oedolion / CIC
- Y boblogaeth PDG (trefniant comisiynu)
- Effaith y Cyflog Byw Cenedlaethol
- Model ffioedd teg
- Recriwtio a Chadw (gwaith cymdeithasol)

## Community & Children's Services - some key points

- Financial Risk / Budget Pressures
  - Loss of Grant
  - Demographic Pressures
  - Adult accommodation / CHC
  - CLA population (commissioning mix)
  - Impact of National Living Wage
  - Fairer fee model (Residential care)
  - Recruitment & Retention (social work)

Cyllideb Refeniw Ffyniant,  
Datblygu A Gwasanaethau  
Rheng Flaen  
2019/20

<b>Maes Gwasanaeth</b>	<b>£miliwn</b>
Ffyniant a Datblygu	2.912
Gwasanaethau Rheng-flaen	53.897
<b>Cyfanswm</b>	<b>56.809</b>

Prosperity, Development  
& Frontline Services  
Revenue Budget 2019/20

<b>Service Area</b>	<b>£million</b>
Prosperity & Development	2.912
Frontline Services	53.897
<b>Total</b>	<b>56.809</b>

Cyllideb Refeniw Ffyniant, Datblygu  
 A Gwasanaethau Rheng Flaen  
 2019/2020

Ffyniant a Datblygu

Maes Gwasanaeth	£miliwn
Adfywio	1.466
Tai	0.003
Gwasanaethau Cynllunio	0.809
Marchnata, Achlysuron, Twristiaeth a Dylunio	0.634
<b>Cyfanswm</b>	<b>2.912</b>

Prosperity, Development &  
 Frontline Services  
 Revenue Budget 2019/20

Prosperity & Development

Service Area	£million
Regeneration	1.466
Housing	0.003
Planning Services	0.809
Marketing, Events, Tourism & Design	0.634
<b>Total</b>	<b>2.912</b>

Cyllideb Refeniw Ffyniant, Datblygu  
A Gwasanaethau Rheng Flaen  
2019/2020

Gwasanaethau Rheng-flaen

Maes Gwasanaeth	£miliwn
Carfan Rheoli'r Priffyrdd	3.550
Gwasanaeth Trafnidiaeth	14.632
Prosiectau Strategol	0.321
Glanhau'r Strydoedd	4.125
Glanhau Cyfleusterau	0.964
Cynnal y Priffyrdd	4.322
Gwasanaethau Gwastraff	18.245
Rheoli Cerbydau'r Cyngor	2.140
Gwasanaethau'r Parciau	4.127
Cyfarwyddiaeth Cyfadran	1.471
<b>Cyfanswm</b>	<b>53.897</b>

Prosperity, Development &  
Frontline Services  
Revenue Budget 2019/20

Frontline Services

Service Area	£million
Highways Management	3.550
Transportation	14.632
Strategic Projects	0.321
Street Cleansing	4.125
Facilities Cleaning	0.964
Highways Maintenance	4.322
Waste Services	18.245
Fleet Management	2.140
Parks Services	4.127
Group Directorate	1.471
<b>Total</b>	<b>53.897</b>

## Cyllideb Refeniw Cyfadran y Prif Weithredwr 2019/2020

### Cyfadran y Prif Weithredwr

Maes Gwasanaeth	£miliwn
Swyddfa'r Brif Weithredwr	0.395
Gwasanaethau Democrataidd a Chyfathrebu	2.859
Yr Adran Adnoddau Dynol	7.047
Gwasanaethau Cyfreithiol	1.622
Gwasanaethau Cyllid a Digidol	10.660
Adran Eiddo'r Cyngor	3.229
<b>Cyfanswm</b>	<b>25.812</b>

## Chief Executive's Group Revenue Budget 2019/10

### Chief Executive's Group

Service Area	£million
Chief Executive's Office	0.395
Democratic Services & Communications	2.859
Human Resources	7.047
Legal Services	1.622
Finance & Digital Services	10.660
Corporate Estates	3.229
<b>Total</b>	<b>25.812</b>

Cyllidebau corfforaethol (h.y. cyllidebau awdurdod cyfan) - cyllideb refeniw 2019/20

Maes Gwasanaeth	£miliwn
Cyllid Cyfalaf	18.917
Ardollau	12.384
Amrywiol	11.815
Rhyddhad Ardreth Annomestig	0.400
Cynllun Gostyngiadau Treth y Cyngor	24.336
<b>Cyfanswm</b>	<b>67.852</b>

Corporate budgets (i.e. authority wide budgets) - revenue budget 2019/20

Service Area	£million
Capital Financing	18.917
Levies	12.384
Miscellaneous	11.815
NDR Relief	0.400
Council Tax Reduction Scheme	24.336
<b>Total</b>	<b>67.852</b>

**Rhaglen Gyfalaf Tair Blynedd y  
Cyngor  
2019/20 – 2021/22**

**The Council's 3 Year Capital  
Programme  
2019/20 – 2021/22**

## Rhaglen Gyfalaf 2019/20 – 2021/22

- Rhaglen dreigl 3 blynedd yw'r Rhaglen Gyfalaf
- Mae'r rhaglen gyfredol gwerth £173miliwn wedi'i rhannu fel a ganlyn:

Cyfadran	2019/20 £M	2020/21 £M	2021/22 £M	Cyfanswm £M
Cyfadran y Prif Weithredwr	2.628	1.750	1.750	6.128
Ffyniant, Datblygu, a Gwasanaethau Rheng Flaen	81.755	21.696	13.941	117.392
Gwasanaethau Addysg a Chynhwysiant	26.199	5.289	5.046	36.534
Gwasanaethau Cymuned a Gwasanaethau i Blant	8.108	2.820	2.220	13.148
<b>Cyfanswm</b>	<b>118.690</b>	<b>31.555</b>	<b>22.957</b>	<b>173.202</b>

## Capital Programme 2019/20 – 2021/22

- Capital Programme is a 3 year rolling programme
- Current programme is £173M broken down as follows:

Group	2019/20 £M	2020/21 £M	2021/22 £M	Total £M
Chief Executive's Group	2.628	1.750	1.750	6.128
Prosperity, Development & Frontline Services	81.755	21.696	13.941	117.392
Education & Inclusion Services	26.199	5.289	5.046	36.534
Community & Children's Services	8.108	2.820	2.220	13.148
<b>Total</b>	<b>118.690</b>	<b>31.555</b>	<b>22.957</b>	<b>173.202</b>



## Rhaglen Gyfalaf 2019/20 - 2021/22 Cynlluniau Allweddol

- Prif Weithredwr:
  - Buddsoddi i Arbed £0.4miliwn
- Ffyniant, Datblygu, a Gwasanaethau Rheng Flaen
  - Llys Cadwyn (Dyffryn Taf) £29miliwn
  - Unedau Busnes Tresalem a Choed-elâ £8miliwn
  - YCMA Pontypridd £1.4miliwn
  - Cyfleusterau i bobl anabl a grantiau taf eraill £20miliwn
  - Gwelliannau'r Priffyrdd a Strwythurau £28miliwn
  - Prosiectau Strategol £13miliwn
  - Strategaeth Gwastraff £6miliwn
  - Rhaglen Disodli Cerbydau £9miliwn

## Capital Programme 2019/20 – 2021/22 Key Schemes

- Chief Executives:
  - Invest to save £0.4M
- Prosperity, Development & Frontline Services:
  - Llys Cadwyn (Taff Vale) £29M
  - Robertstown & Coed Ely Business Units £8M
  - Pontypridd YMCA £1.4M
  - Disabled Facilities and other Housing Grants £20M
  - Highways & Structures Improvements £28M
  - Strategic Projects £13M
  - Waste Strategy £6M
  - Fleet Replacement Programme £9M

## Rhaglen Gyfalaf 2019/20 - 2021-22 Cynlluniau Allweddol

- Gwasanaethau Addysg a Chynhwysiant
  - Ysgolion yr 21<sup>ain</sup> Ganrif (Band A) £20miliwn
  - Rhaglen Gyfalaf Ysgolion gan gynnwys adnewyddu ceginau, ffenestri a drysau, toeau, boeleri, gwaith trydanol, adnewyddu tai bach £17miliwn
- Gwasanaethau Cymuned A Gwasanaethau i Blant:
  - Moderneiddio llety (plant ac oedolion) £8miliwn
  - Gwasanaethau Hamdden, Parciau a Chefn Gwlad a Mannau Chwarae £3miliwn
  - Mynwentydd a Chyfleusterau yn y Gymuned £2miliwn

## Capital Programme 2019/20 – 2021/22 Key Schemes

- Education & Inclusion Services
  - 21<sup>st</sup> Century Schools (Band A) £20M
  - Schools Capital including kitchen refurbishments, windows and doors, roofs, boilers, electrical work, toilet refurbishments £17M
- Community & Children's:
  - Accommodation modernisation (adults and children) £8M
  - Leisure, Parks & Countryside and Play Areas £3M
  - Cemeteries & Community Facilities £2M

## Sylwadau cloi

- Adnoddau sylweddol ar gael i'r Cyngor sy'n cyd-fynd â blaenoriaethau'r Cynllun Corfforaethol
- Mae'r rhagolygon ariannol tymor canolig yn awgrymu heriau sylweddol (ynghyd ag ychydig o ansicrwydd ar feysydd allweddol)
- Hanes o:
  - Gosod a chyflawni cyllidebau cytbwys (gan gynnwys cyflawni arbedion cyllideb sylweddol)
  - Trefniadau monitro a Chynllunio Ariannol Tymor Canolig cadarn yn ystod y flwyddyn

## Concluding Comments

- Significant resources at the Council's disposal that have been aligned to Corporate Plan priorities
- Medium term financial outlook indicates significant challenges (along with uncertainties on key areas)
- Track record of:
  - Setting and delivering balanced budgets (including the delivery of significant budget savings)
  - Robust in-year monitoring and MTFP arrangements

## Sylwadau cloi

- Gweithredu dull llwyddiannus yn gyson:
  - Cynllunio cynnar
  - Rhaglen waith y Cyngor cyfan (ynghyd ag adolygu, herio a rhoi cymorth)
  - Cyflawni arbedion yn gynnar er mwyn cefnogi buddsoddi parhaus mewn meysydd o flaenoriaeth
- Y rôl allweddol sy'n cael ei gyflawni gan Bwyllgorau Craffu'r Cyngor mewn perthynas ag adolygu/herio a chefnogi gwelliannau wrth ddarparu gwasanaethau

## Concluding Comments

- Continued application of a proven approach:
  - Early planning
  - Council wide programme of work (along with review, challenge and support)
  - Early delivery of savings to support on-going investment in priority areas
- The key role performed by the Council's scrutiny committees in reviewing / challenging and supporting improvement in the delivery of services

**Diolch  
a chwestiynau**

**Thank you  
and  
questions**

Tudalen way

## RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

### OVERVIEW & SCRUTINY COMMITTEE

20<sup>th</sup> JANUARY 2020

**CABINET WORK PROGRAMME: 2019- 2020 MUNICIPAL YEAR.**

**REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES**

#### **1. PURPOSE OF THE REPORT**

- 1.1 To provide members of the Overview & Scrutiny Committee with the opportunity to consider the Cabinet Work Programme for the 2019-2020 Municipal Year (attached at Appendix 1) and to identify any opportunities to undertake pre scrutiny of the matters included within the forward work programme

#### **2. RECOMMENDATIONS**

It is recommended that Members:-

- 2.1 Acknowledge the contents of the Cabinet Work Programme for the Municipal Year 2019/2020;
- 2.2 Identify any areas which Members of the Overview & Scrutiny Committee wish to scrutinise in greater detail particularly items for pre scrutiny for inclusion on the forward work programme of the Overview & Scrutiny Committee (attached at Appendix 2);and
- 2.3 Request that the Service Director Democratic Services & Communications reports the Cabinet Work Programme at the start of the next Municipal Year to help shape the Overview & Scrutiny forward work programme for the Municipal Year 2020/21.

#### **3. REASONS FOR RECOMMENDATIONS**

- 3.1 In accordance with paragraph 12.1 (Part 4) of the Council's Constitution, the Cabinet Work Programme should be prepared to cover a period of three months, with an updated version provided at the end of this period. Following the amendments to the Leaders Scheme of Delegation at the Council AGM on the 25<sup>th</sup> May, 2016 it was agreed that going forward a detailed Cabinet Work Programme be published for a 6 month period, allowing sufficient notice and opportunity for consultation and / or pre scrutiny.

- 3.2 The updated Work Programme is attached to this report for Members' consideration and covers the 2019-2020 Municipal Year. For ease of reference the work programme is also be available on the main Cabinet webpage for Members and members of the public information.
- 3.3 To afford the Overview & Scrutiny Committee the opportunity to identify any matters within the Cabinet forward work programme taking into account interest in a particular service area.

#### **4. PRE SCRUTINY**

- 4.1 Members of the Overview & Scrutiny Committee are asked to consider items within the Cabinet Work Programme to pre scrutinise. The identified item(s) will be included in its own work programme for pre scrutiny before any decision is taken by the Executive.
- 4.2 As Members are aware, the pre scrutiny process enables scrutiny to discuss proposed Cabinet reports, where a clear recommendation(s) exists, before decisions are taken by the Executive. It allows Members to identify relevant matters for pre scrutiny based on strategic impact, relevance to the Committee's work programme, public interest and/or financial implications.
- 4.3 The ability for all members to add-value through this approach is recognised by both the Council's Senior Leadership Team and Cabinet. This dialogue is creating more opportunity for scrutiny to have a wider field of vision in terms of future business and priorities to be considered in the short, medium and longer term.
- 4.3 The revised procedure for reporting 'Scrutiny Feedback' on all the Council's scrutiny committee agendas now enables a more efficient and transparent process and ensures that the Scrutiny Chairs, Vice Chairs and all members are better informed about the wider decision-making work programme and have better co-ordination of work flows.

#### **5. CONSULTATION / INVOLVEMENT**

- 5.1 The Cabinet work programme has been compiled by members of the Senior Leadership Team in discussion with the relevant portfolio holder(s).
- 5.2 The Overview & Scrutiny Committee forward work programme has been developed through regular meetings between Scrutiny Chairs with associated Cabinet Members and Group Directors. These meetings address policy developments and scrutiny priorities and have strengthened Members' overall understanding of the Council's business.

#### **6. EQUALITY AND DIVERSITY IMPLICATIONS**

- 6.1 An Equality Impact Assessment is not needed because the contents of the report are for information purposes only.



## **7. FINANCIAL IMPLICATIONS**

7.1 There are no financial implications aligned to this report.

## **8. LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED**

8.1 The report has been prepared in accordance with paragraph 12.1 (Part 4) of the Council's Constitution.

## **9. LINKS TO THE COUNCILS CORPORATE PLAN / OTHER CORPORATE PRIORITIES.**

9.1 The proposals to address the Wales Audit Office proposals includes arrangements to strengthen the Council's consideration and scrutiny of its work, through 'the lens of the requirements of the Well-being of Future Generations Act'. These arrangements will be embedded into the business of the Council as set out in the Policy Statement agreed by Cabinet on 2 November 2016.

9.2 The proposals outlined within the report will work to ensure a sustainable and robust scrutiny structure is in place, which will effectively challenge policy decisions taken forward.

## **10. CONCLUSION**

10.1 The Cabinet and Overview & Scrutiny work programmes for the 2019-2020 Municipal Year are attached and members of the Overview & Scrutiny Committee are asked to identify relevant topics for pre scrutiny which will strengthen and reinforce the current arrangements in place. It will also ensure that the Overview & Scrutiny Committee fully evaluates the effectiveness of its overview and scrutiny function.

**LOCAL GOVERNMENT ACT 1972**

**AS AMENDED BY**

**THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**OVERVIEW & SCRUTINY COMMITTEE**

**20<sup>th</sup> JANUARY 2020**

**REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES & COMMUNICATION**



## Cabinet Work Programme.

Forward plan of proposed Cabinet Business for the 2019/20 Municipal Year

Specific Period: -June 2019 – May 2020.

(Summary of proposed Key Decisions coming forward for Cabinet Members consideration.)

*N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.*

Contact: Emma Wilkins (Tel No. 01443 424110)

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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## Chief Executive

Cabinet Work Programme	In line with the Council's Constitution there is a need to advise and publish the Cabinet Work Programme.	Continuous	Cabinet	Every 3 months June 19 September 19 December 19 March 20	Leader of the Council, Councillor A Morgan. Service Director, Democratic Services & Communication – C Hanagan	Open	<ul style="list-style-type: none"> <li>• Cabinet Members</li> <li>• SLT</li> <li>• Overview &amp; Scrutiny</li> </ul>
Council's Performance & Resources Report	To provide Cabinet with an overview of the Council's performance, both from a financial and operational perspective	Continuous	Cabinet	Quarter 4 – July 2019  Quarter 1 – September 2019  Quarter 2 – November 2019  Quarter 3 – March 2020	Councillor M Norris. Director of Finance & Digital Services - B Davies	Open	<ul style="list-style-type: none"> <li>• Report is presented to Finance &amp; Performance Scrutiny Committee following consideration by cabinet</li> </ul>

## JUNE

Leaders Scheme of Delegation	To formally receive the Leaders Scheme of Delegation following the 2019 Council AGM	Complete	Cabinet	June 2019	Leader of the Council, Councillor A Morgan. Service Director, Democratic Services & Communication – C Hanagan	Open	Cabinet Members
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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The Council's Response To Net Zero - The Committee On Climate Change	To receive a report advising Members of the Council's response to the Climate Change – Net Zero Committee report.	Complete	Cabinet	June 2019	Leader of the Council, Councillor A Morgan. Chief Executive – C Bradshaw		
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**JULY**

Council's Corporate Performance Report	To consider the Councils Performance Report and recommend its endorsement by Council	Complete	Cabinet	July 2019	Leader of the Council, Councillor A Morgan. Chief Executive – C Bradshaw	Open	Finance & Performance Scrutiny
Corporate Asset Management Plan Interim Update	To brief members on progress with the plan		Cabinet	July 2019	Councillor M Norris. Director of Corporate Estates – D Powell	Exempt	
Medium Term Financial Plan Update	To provide Members with an update on the Medium Term Financial Plan for 2019/20 – 2022/2023	Complete	Cabinet	July 2019	Councillor M Norris. Director of Finance & Digital Services - B Davies	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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acquisition of Unit 1 Cambrian Industrial Estate	To agree the acquisition		Delegated Decision	July 2019	Councillor M Norris. Director of Corporate Estates – D Powell	Exempt	
acquisition of the lease hold interest – Oldway House, Porth	To agree the acquisition of the lease hold interest – Oldway House, Porth		Delegated Decision	July 2019	Councillor M Norris. Director of Corporate Estates – D Powell	Exempt	

**SEPTEMBER**

Corporate Parenting Board Annual Report	To consider the Annual report of the Corporate Parenting Board.	Draft	Cabinet	September 2019	Cllr C Leyshon Service Director, Democratic Services & Communication – C Hanagan C Hanagan		<ul style="list-style-type: none"> <li>Corporate Parenting Board</li> <li>Children &amp; Young People Scrutiny</li> </ul>
Ombudsman Annual Report and Letter	To consider the annual report and letter of the ombudsman		Cabinet	September 2019	Deputy Leader, Councillor M Webber. Director of Legal & Services – A Wilkins		<ul style="list-style-type: none"> <li>Overview &amp; Scrutiny</li> </ul>
Scrutiny Recommendations – Low Carbon Vehicle Scrutiny Working Group	To consider the recommendations of the Scrutiny Working Group		Cabinet	September 2019	Leader, Councillor A Morgan Service Director, Democratic Services & Communication – C Hanagan C Hanagan		<ul style="list-style-type: none"> <li>Overview &amp; Scrutiny</li> </ul>

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Council Corporate Plan - Investment Priorities	To consider the investment priorities.		Cabinet	September 2019	Leader of the Council, Councillor A Morgan. Director of Finance & Digital Services – B Davies		
Leaders Scheme of Delegation	To receive an update to the Leaders Scheme of Delegation following the 2019 Council AGM	Complete	Cabinet	September 2019	Leader of the Council, Councillor A Morgan. Service Director, Democratic Services & Communication – C Hanagan	Open	Cabinet Members

**OCTOBER**

Budget Consultation Report	To inform Members of the proposed approach to resident engagement and consultation in respect of the 2020/21 budget.		Cabinet	October 2019	Councillor M Webber Service Director, Democratic Services & Communication – C Hanagan C Hanagan	Open	
Digital Strategy Work - Update	To provide Members with an update in respect of the Digital Strategy Work Programme	Complete	Cabinet	October 2019	Councillor M Norris. Director of Finance & Digital Services – B Davies	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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HWB TRANSFORMATION PROGRAMME FUNDING	To receive details of the funding programme		Cabinet	October 2019	Councillor M Norris. Director of Finance & Digital Services – B Davies		
Making A Difference: The Council's Draft Corporate Plan 2020-2024 For Consultation	To consider the draft plan prior to consultation		Cabinet	October 2019	Leader of the Council Councillor A Morgan. Chief Executive – C Bradshaw		Overview & Scrutiny
Scrutiny Recommendations – Food Register	To receive the recommendations of the scrutiny working group		Cabinet	October 2019	Councillor R Lewis Service Director, Democratic Services & Communication – C Hanagan C Hanagan		Finance & Performance Scrutiny
Scrutiny Recommendations – Recycling rates	To receive the recommendations of the scrutiny working group		Cabinet	October 2019	Councillor A Crimmings Service Director, Democratic Services & Communication – C Hanagan C Hanagan		Public Services Delivery & Prosperity Scrutiny
Leaders Scheme of Delegation	To receive an update on the Leaders Scheme of Delegation		Cabinet	October 2019	Leader of the Council, Councillor A Morgan. Service Director, Democratic Services & Communication – C Hanagan		

**NOVEMBER**

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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Cynon Valley Waste Disposal Company Limited and Amgen Rhondda Limited – Annual General Meeting	To provide Members with details of the AGM in respect of the Cynon Valley Waste Disposal Company Ltd and Amgen Rhondda Ltd.		Cabinet	November 2019	Councillor A Crimmings Director of Legal Services - A Wilkins	Exempt	
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Regulation of Investigatory Powers Act 2000 (RIPA) - Use of RIPA in 2018-19 by RCTCBC	To enable Members to review the Council's use of the Regulation of Investigatory Powers Act 2000 ('RIPA')		Cabinet	November 2019	Deputy Leader, Councillor M Webber. Director of Legal & Services – A Wilkins	Open	
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Council Tax Base 2020/21	To receive the report in respect of setting the Council Tax Base 2020/21		Cabinet	November 2019	Leader of the Council, Councillor A Morgan. Director of Finance & Digital Services – B Davies	Open	
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**DECEMBER**

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**JANUARY**

Corporate Asset Management Plan Interim Update	To brief members on progress with the plan		Cabinet	January 2020	Councillor M Norris. Director of Corporate Estates – D Powell	Exempt	
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Write off of irrecoverable Debts	Need to provide Cabinet with a position statement on irrecoverable debts		Cabinet	January 2020	Leader of the Council, Councillor A Morgan & Councillor M Norris. Director of Finance & Digital Services – B Davies	Exempt	
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## FEBRUARY

Tudalen 50	Budget Report	The need to adopt a budget strategy to recommend to Council as the basis of the budget strategy for the financial year ending March 2021, following consideration of the consultation feedback	Cabinet	February 2020	Leader of the Council, Councillor A Morgan. Director of Finance & Digital Services – B Davies	Open	<ul style="list-style-type: none"> <li>Budget Consultation - Service Users, Road shows, School Budget Forum &amp; Scrutiny.</li> </ul>
	Council Fees & Charges	The need to advise Cabinet of the proposed Council Fees and Charges for the financial year 2020/21	Cabinet	February 2020	Leader of the Council, Councillor A Morgan. Director of Finance & Digital Services – B Davies	Open	
	Council's Corporate Plan.	To receive the Council's Corporate Plan 2020-2024	Cabinet	February 2020	Leader of the Council, Councillor A Morgan.	Open	Scrutiny

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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					Chief Executive – C Bradshaw		
Capital Programme	To propose to Council the three year capital programme		Cabinet	February 2020	Leader of the Council, Councillor A Morgan. Director of Finance & Digital Services – B Davies	Open	
NDR local relief scheme	To receive an update in respect of the NDR local relief scheme		Cabinet	February 2020	Councillor M Norris. Director of Finance & Digital Services – B Davies	Open	

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### MARCH

Corporate Assessment	To consider the Council's Corporate Assessment.		Cabinet	March 2020	Leader & Deputy Leader, Councillor A Morgan & M Webber. Chief Executive – C Bradshaw	Open	
Annual Equalities Report	To receive the report of the Director, Human Resources in respect of the Annual Equalities Report.		Cabinet	March 2020	Deputy Leader, Councillor M Webber Director, Human Resources – R Evans	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Digital Strategy 2020 - 24	To receive the Council's Digital Strategy 2020 -24		Cabinet	March 2020	Councillor M Norris. Director of Finance & Digital Services – B Davies	Open	

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**APRIL**

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**MAY**

Strategic Equality Plan	To provide Members with details of the Councils Strategic Equality plan		Cabinet	May 2020	Deputy Leader, Councillor M Webber Director, Human Resources – R Evans	Open	
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**ON GOING UPDATES**

Brexit	To receive a verbal update in respect of Brexit		Cabinet	When appropriate	Leader of the Council, Councillor A Morgan. Chief Executive – C Bradshaw	Open	
Corporate Plan – Updates on delivery	To receive reports outlining delivery and		Cabinet	When Applicable	Leader of the Council, Councillor A Morgan &	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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	ambition of the Corporate Plan				Chief Executive, C Bradshaw		
Cardiff Capital Region - City Deal	The need to advise of the progress being made in respect of the City Deal		Cabinet	When Applicable	Leader of the Council, Councillor A Morgan & Chief Executive, C Bradshaw	Open	
Staff Panel Report	To receive details of the proposals put forward by the Council's Staff Panel in respect of efficiency savings and smarter ways of working		Cabinet	When Applicable	Councillor M Webber & Service Director, Democratic Services & Communication - C Hanagan	Open	
Scrutiny Recommendations	To receive recommendations coming forward following a scrutiny review.		Cabinet	Continuous	Specific to the Scrutiny Review undertaken	Open	
Strategic Partnership Opportunity	To provide Members with an update on the Partnership opportunity as and when appropriate.		Cabinet		Councillor M Norris, Director, Finance & Digital Services – B Davies	Exempt	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Write off of irrecoverable Debts	Need to provide Cabinet with a position statement on irrecoverable debts		Cabinet	Continuous / When Applicable	Leader of the Council, Councillor A Morgan & Councillor M Norris. Director, Finance & Digital Services – B Davies	Exempt	
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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## Prosperity, Development & Frontline Services

### JUNE

Development Plan	To consider the next steps to develop planning policy for the area/region.	Complete	Cabinet	June 2019	Councillor R Bevan Director of Prosperity & Development - S Gale	Open	
Strategic Development Plan – Cardiff Capital Region	Background to the principle of SDP including its planning status and overarching benefits for RCT and the region	Complete	Cabinet	June 2019	Councillor R Bevan Director of Prosperity & Development - S Gale	Open	
Highways Improvement Scheme	To provide Members with an update in respect of the Council's Highway Improvement Scheme	Complete	Cabinet	June 2019	Leader of the Council Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler		

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Energy Company Obligation (ECO 3) – Local Authority Flexible Eligibility Criteria ‘Eco Flex’	To agree a flexible eligibility scheme		Delegated Decision	June 2019	Councillor R Bevan Director of Prosperity & Development - S Gale		
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**JULY**

Dualling A4119	To receive an update in respect of the dualling of the A4119		Cabinet	July 2019	Leader of the Council Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler		
Flood and Water management Act	To outline a range of discretionary services		Delegated Decision	July 2019	Deputy Leader of the Council Councillor M Webber. Group Director – Prosperity, Development & Frontline Services – N Wheeler		
WG – Foundational Economy Challenge Fund: Cwm Taf Sector Development	Agreement to submit an application to WG		Delegated Decision	July 2019	Councillor R Bevan Director of Prosperity & Development - S Gale		



Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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### AUGUST

Coed Ely Development – Joint Venture and Lease agreement	To agree to the joint venture and lease agreement		Delegated Decision	August 2019	Councillor R Bevan Director of Prosperity & Development - S Gale	Exempt	
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### SEPTEMBER

Closure Of Gelli Community Recycling Centre	To receive details of the recent consultation undertaken		Cabinet	September 2019	Cllr A Crimmings Group Director – Prosperity, Development & Frontline Services – N Wheeler		
Llanharan Bypass	To update on the current progress with the Llanharan Bypass		Cabinet	September 2019	Leader of the Council Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler		

### OCTOBER

Highways, Transportation And Strategic Projects -	To provide Members with the highway asset investment strategy		Cabinet	October 2019	Leader of the Council Councillor A Morgan. Group Director – Prosperity,		
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Highway Investment Strategy	Asset				Development & Frontline Services – N Wheeler		
Community infrastructure levy annual monitoring report	CIL regulations require a report to update Cabinet on the performance of CIL during the last year and make any amendments deemed necessary.		Cabinet	October 2019	Councillor R Bevan Director of Prosperity & Development - S Gale		Finance & Performance
Local Development Plan Review Report and the Delivery Agreement	To consider the LDP review and Delivery Agreement		Cabinet	October 2019	Councillor R Bevan Director of Prosperity & Development - S Gale		
Planning Annual Performance Report	To approve the Planning Annual Performance Report , prior to submission to Welsh Government		Delegated Decision	October 2019	Councillor R Bevan Director of Prosperity & Development - S Gale		
Local Development Plan Annual Monitoring Report (AMR)	To approve the LDP annual monitoring report, prior to submission to Welsh Government on 31st October		Delegated Decision	October 2019	Councillor R Bevan Director of Prosperity & Development - S Gale		

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Affordable Warmth Strategy	The need to advise Cabinet Members of the Councils Affordable Warmth Strategy		Cabinet	October 2019	Councillor R Bevan Director of Prosperity & Development – S.Gale		
Housing Strategy & Investment: RCT to lead on the Valleys Taskforce Empty Homes Scheme	To consider the proposal for RCT to lead on the scheme		Delegated Decision	October 2019	Councillor R Bevan Director of Prosperity & Development – S.Gale		

### NOVEMBER

Draft National Development Framework Consultation	To make representations on behalf of the Council to the WG consultation		Delegated Decision	November 2019	Councillor R Bevan Director of Prosperity & Development – S.Gale		
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### DECEMBER

Council Investment into the Redevelopment of the YMCA Pontypridd	To consider an exempt report in respect of the YMCA, Pontypridd and whether the Council should invest and		Cabinet	December 2019	Councillor R Bevan Director of Prosperity & Development – S.Gale		
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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	take ownership of the building.						
Disabled Facility Grant for Merthyr	To receive information in respect of a Disabled Facility Grant for Merthyr		Cabinet	December 2019	Councillor R Bevan Director of Prosperity & Development – S.Gale		

**JANUARY**

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**FEBRUARY**

Tourism Strategy	The need to propose a Tourism Strategy for public consultation		Cabinet	February 2020	Councillor R Bevan Director of Prosperity & Development – S.Gale		
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**MARCH**

Supplementary Capital Programme - Highways, Transportation & Strategic projects	The need to seek approval for detailed investment within the service following Council's approval of the 3 year Capital Programme.		Cabinet	March 2020	Leader of the Council, Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler	Open	
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**APRIL**

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**MAY**

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**ONGOING UPDATES**

Tudalen 61	Processing Of Mixed Kerbside Recycling	To provide Members with an update in respect of the opportunities of investment into processing of Mixed Kerbside Recycling		Cabinet		Leader of the Council Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler	Exempt	
	Highways Investment Scheme	To receive regular updates in respect of the Highways Investment Scheme		Cabinet		Leader of the Council Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler		

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Review of Mainstream School Transport Provision	Need to provide Cabinet with the outcomes of the periodic review of the Council's mainstream School Transport Provision		Cabinet	Periodic Review / when applicable	Leader of the Council, Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler	Open	
Porth Town Centre Strategy	To receive updates as and when applicable		Cabinet	When appropriate	Councillor R Bevan Director of Prosperity & Development - S Gale		
Taff Vale Update and Business Plan	Taff Vale Update Report.		Cabinet	When appropriate	Councillor R Bevan Director of Prosperity & Development - S Gale	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> <li>Scrutiny</li> </ul>
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## Community & Children's Services

### JUNE

Cwm Taf Ageing Well in Wales Plan	To seek approval of the Cwm Taf Ageing Well in Wales Plan		Delegated Decision	June 2019	Cllr A Morgan Director, Public Health Protection & Community Services – P Mee		
Transformation of the Early Years in RCT	To undertake a focused consultation with families and local childcare providers		Delegated Decision	June 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee		
Community Asset Transfer – Muni Arts Centre, Pontypridd	To receive details of the Community Asset transfer – Muni Arts Centre		Cabinet	June 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee	Exempt	Strategic Arts & Culture Cabinet Steering Group
Local Toilet Strategy	To consider the Local Toilet strategy following the required consultation		Cabinet	June 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee		Public Engagement Public Service Delivery Scrutiny Committee Community Liaison Committee



Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Extra Care Development	To consider an update in respect of Extra Care Development.		Cabinet	June 2019	Councillor G Hopkins Group Director Community & Children's Services – G Isingrini	Exempt	
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**JULY**

Director Social Services Annual Report (Draft)	Statutory required- Annual report on the delivery, performance, risks & planned improvements to the Social Services function of the Council	Draft	Cabinet	July 2019	Councillor G Hopkins & Councillor C Leyshon - Group Director Community & Children's Services - G Isingrini	Open	Children & Young People Scrutiny Committee  Health & Wellbeing Scrutiny Committee
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Cwm Taf Carer's Annual Report	To approve for submission to WG the annual report.	Complete	Cabinet	July 2019	Councillor G Hopkins & Group Director Community & Children's Services - G Isingrini	Open	multi agency Cwm Taf Carers Partnership
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Cwm Taf Safeguarding Annual Plan	To receive the Cwm Taf Safeguarding Annual Plan		Cabinet	July 2019	Councillor G Hopkins, Cllr T Leyshon Group Director Community & Children's Services – G Isingrini	Open	
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Transformation of the Early Years System in RCT	To receive the report outlining the transformation of the Early Years system in RCT		Cabinet	July 2019	Councillor T Leyshon Group Director Community & Children's Services – G Isingrini		Consultation with Families and local childcare providers
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Publication of 2019 Air Quality Progress Report	To publish the 2019 Air Quality Progress Report		Delegated Decision	July 2019	Cllr R Lewis Director, Public Health Protection & Community Services	Open	
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### AUGUST

RCT Together – Community Asset Transfer of the former Perthcelyn Flying Start Building to ASD Rainbows	To agree the Community Asset Transfer		Delegated Decision	August 2019	Cllr R Lewis Director, Public Health Protection & Community Services		
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RCT together – Community Asset Transfer – Former Bronllwyn Youth Centre to Cylch Meithrin Bronllwyn	To agree the asset transfer		Delegated Decision	August 2019	Cllr R Lewis Director, Public Health Protection & Community Services		
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### SEPTEMBER

Modernisation of Residential Care and Day Care for Older People	To receive the consultation responses		Cabinet	September 2019	Councillor G Hopkins and Group Director Community & Children's Services – G Isingrini		Public Consultation O&S
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Guidance Policy on determining suitability of applicants to work in the Hackney Carriage / Private Hire .	To receive details of the guidance policy		Cabinet	September 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee		Licensing Committee
Cwm Taf Safeguarding Board Annual Report	In accordance with the SSWB Act, the need to report the Cwm Taf Safeguarding Annual Report to the Cabinet, setting out their priorities for the coming year.		Cabinet	September 2019	Councillor G Hopkins & Councillor C Leyshon Group Director Community & Children's Services – G Isingrini	Open	<ul style="list-style-type: none"> <li>Cwm Taf Safeguarding Board</li> </ul>
Social Services Annual Complaints Report	Provide Cabinet with an overview of the operation & effectiveness of the Council's Social Services complaints procedure		Cabinet	September 2019	Councillor G Hopkins Group Director Community & Children's Services – G Isingrini	Open	
The Council's Customer Feedback Scheme	To receive an overview of the Council's Customer Feedback Scheme		Cabinet	September 2019	Councillor M Webber Group Director Community & Children's Services – G Isingrini		

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Enhanced Discretionary Service – Home Office EU Settlement Scheme	To approve a verification service by the Registrar Service		Delegated Decision	September 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee		
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**OCTOBER**

Director Social Services Annual Report	To receive the final report of the Director, Social Services prior to its publication		Cabinet	October 2019	Councillors G Hopkins & T Leyshon. Group Director Community & Children’s Services – G Isingrini	Open	Children & Young People Scrutiny Committee  Health & Wellbeing Scrutiny Committee
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Arts & Culture	To receive an update in respect of investment in RCT		Cabinet	October 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee		
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Licensing Act Policy review	To receive details of the Licensing Act Policy review		Cabinet	October 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee		Licensing
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Adult Learning Course Fees	To consider the increase in Adult Learning Course Fees		Delegated Decision		Cllr J Rosser Director, Public Health Protection & Community Services – P Mee		
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RCT Together – Community Asset Transfer of Mountain Ash Library	To approve the transfer of Mountain Ash Library		Delegated Decision		Cllr J Rosser Director, Public Health Protection & Community Services – P Mee		
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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### NOVEMBER

Introduction of Direct Cremations in RCT	To receive details of the proposed system		Cabinet	November 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee		
Developments in the funding and delivery of Adult Community Learning	To provide Members with details in relation to the future of adult community learning.		Cabinet	November 2019	Cllr J Rosser Director, Public Health Protection & Community Services – P Mee		
Funding Arrangements for Adult Community Learning	To receive details of the funding arrangements for Adult Community Learning		Cabinet	November 2019	Cllr R Lewis Director, Public Health Protection & Community Services		

### DECEMBER

Employment Strategy	To receive details of an employment strategy		Cabinet	December 2019	Cllr R Lewis Director, Public Health Protection & Community Services		Health & Well Being Scrutiny
S.6 Environment (Wales) Act - Biodiversity Duty	To report to WG on the Council's progress in respect of the Biodiversity duty by end of the year		Cabinet	December 2019	Councillor R Lewis, Director, Public Health Protection & Community Services		Climate Control Cabinet Steering Group

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Maximising Community Benefits Trial	To provide Members with information about the work that has been undertaken on maximising Community Benefits and present the findings of a 6 month trial.		Cabinet	December 2019	Cllr R Lewis, Director, Public Health Protection & Community Services & Director, HR		
Leisure Membership Fees & Options	To receive details of the Councils Membership Fees and Options		Delegated Decision	December 2019	Cllr A Crimmings Director, Public Health Protection & Community Services		

### JANUARY

Publication of 2019 Air Quality Progress Report	To publish the 2019 Air Quality Progress Report		Delegated Decision	January 2020	Cllr R Lewis Director, Public Health Protection & Community Services	Open	
Council's commitment to participate in the UK Resettlement Scheme	To support the new UK Resettlement Scheme		Delegated Decision	January 2020	Cllr M Norris Director, Public Health Protection & Community Services	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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National Adoption Annual Report	To receive the National Adoption Annual Report		Cabinet	January 2020	Councillor C Leyshon and Group Director Community & Children's Services – G Isingrini	Open	
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### FEBRUARY

High Cost Placement	To receive details of High Cost Placement		Cabinet	February 2020	Cllr C Leyshon Group Director Community & Children's Services – G Isingrini		
Free Swim Programme	To discuss the potentials of a free Swim Programme		Cabinet	February 2020	Cllr A Crimmings Director, Public Health Protection & Community Services		
Cwm Taf Regional Statement of Intent for Supporting Children and Young People and Families	To provide Cabinet with the Statement of Intent		Cabinet	February 2020	Councillor C Leyshon and Group Director Community & Children's Services – G Isingrini		

### MARCH

Modernisation of Residential Care and Day Care for Older People	To receive the consultation responses		Cabinet	March 2020	Councillor C Leyshon and Group Director Community & Children's Services – G Isingrini		Public Consultation O&S
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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The provision of Cemeteries within RCT	To receive an update in respect of the service provision		Cabinet	March 2020	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee		
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**APRIL**

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**MAY**

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**ONGOING UPDATES**

SS&WB Board Development	To consider any updates as appropriate in respect of the SS&WB Board		Cabinet	Continuous / When Applicable	Councillor C Leyshon Group Director Community & Children's Services – G Isingrini	Open	
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Regional Transformation Agenda	To receive an update on the		Cabinet	When Applicable	Councillor C Leyshon and		
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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	regional transformation agenda				Group Director Community & Children's Services – G Isingrini		
Development of Community Hubs	To consider the development of Community Hubs across the County Borough		Cabinet	Continuous / When Applicable	Councillor R Lewis Director, Public Health, Protection & Community Services	Open	
Extra Care Strategy	To receive update reports on the Councils progress in respect of delivery of the Extra Care Strategy		Cabinet	Continuous / When Applicable	Councillor C Leyshon Group Director Community & Children's Services – G Isingrini	Open	
Advocacy	To provide Cabinet with an update in respect of advocacy		Cabinet	When Applicable	Councillor C Leyshon and Group Director Community & Children's Services – G Isingrini		
Cwm Taf MASH Annual Report	To receive the Annual report of the Cwm Taf MASH		Cabinet	When Applicable	Councillor C Leyshon Group Director Community & Children's Services – G Isingrini	Open	
Social Services & Wellbeing Act	To provide updates as and when necessary on the Council's duties in respect of the Act		Cabinet	Continuous / When Applicable	Councillor C Leyshon Group Director Community & Children's Services – G Isingrini	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Local Air Quality Management Reports	To provide details of the Local Air Quality Management Reports		Delegated Decision	Continuous / When Applicable	Councillor R Lewis Director, Public Health, Protection & Community Services	Open	
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> <li>Scrutiny</li> </ul>

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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## Education & Inclusion Services

### JUNE

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### JULY

RCT SACRE Annual Report	To receive the annual report of RCT SACRE		Cabinet	July 2019	Councillor J Rosser. Director, Education & Inclusion Services - G Davies	Open	
21 <sup>st</sup> Century Schools Programme - Proposals To Improve Education Provision In The Greater Pontypridd Area	To consider an objections report if any objections were received		Cabinet	July 2019	Councillor J Rosser & Chief Executive ; Director, Education & Inclusion Services -G Davies	Open	Cabinet Children & Young People Formal consultation

### SEPTEMBER

Partnership with United World Colleges (UWC) Atlantic College	To receive a progress report on the partnership working		Cabinet	September 2019	Councillor J Rosser. Director, Education & Inclusion Services -G Davies		Cabinet – September 2018
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Additional Childcare Offer Capital Grant Funding	To advise Members of the receipt of additional capital grants		Cabinet	September 2019	Councillor J Rosser. Director, Education & Inclusion Services -G Davies		
School Performance (2018 – 19)	To receive details of the School Performance for 2018 - 19		Cabinet	September 2019	Councillor J Rosser & Director, Education & Inclusion Services -G Davies	Open	

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### OCTOBER

### NOVEMBER

### DECEMBER

### JANUARY

School Performance (2018 – 19)	To receive details of the School Performance for 2018 - 19		Cabinet	January 2020	Councillor J Rosser & Director, Education & Inclusion Services -G Davies	Open	

### FEBRUARY

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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ISOS Review Report	To receive details of the ISOS Review.		Cabinet	February 2020	Councillor J Rosser & Director, Education & Inclusion Services -G Davies	Open	Children & Young People Scrutiny committee
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**MARCH**

Childcare Sufficiency Update - Prescrutiny	The need to provide details of the Childcare Sufficiency Audit undertaken, in line with Welsh Government Requirements		Cabinet	March 2020	Councillor J Rosser. Director, Education & Inclusion Services -G Davies; Childcare Officer - D Humphries	Open	Children & Young People Scrutiny committee
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Supplementary Capital Programme – Education & Inclusion Services	The need to seek Cabinet approval for further detailed investment within the service following Council’s approval of the 3 year Capital Programme.		Cabinet	March 2020	Councillor J Rosser. Director, Education & Inclusion Services -G Davies	Open	
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**APRIL**

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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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**MAY**

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**ONGOING UPDATES**

Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> <li>Scrutiny</li> </ul>
21 <sup>st</sup> Century Schools	To receive any updates in respect of the 21 <sup>st</sup> Century Schools Programme		Cabinet	Continuous / When Applicable	Councillor J Rosser. Director, Education & Inclusion Services -G Davies	Open	

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**SCRUTINY WORK PROGRAMMES**  
**OVERVIEW & SCRUTINY**

***‘Holding the Executive to account in respect of all three priorities within the Council’s Corporate Plan....Economy (Building a strong economy), People (Promoting independence and positive lives for everyone), Place (Creating neighbourhoods where people are proud to live and work) as well as its key principle Living within our Means’.***

Each of the Council’s Scrutiny Committees is responsible for setting and agreeing its own work programme by identifying a list of themes and topics which fall under the remit of each individual Scrutiny Committee. Following discussion with the Chair, Vice Chair and Scrutiny Members a practical, realistic and timetabled programme can then be developed.

The scrutiny forward work programmes should provide a clear rationale as to why particular issues have been selected; be outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council’s performance management, self-evaluation and improvement arrangements.

Throughout the year, there are a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme and ideas for inclusion may come from a number of sources such as:-

- Individual Councillors;
- Performance or budget monitoring information;
- Inspection reports;
- Referrals from Council (such as Notices of Motion), Cabinet/Audit or other scrutiny committees;
- Service users;
- Monitoring the implementation of recommendations previously made by the Committee; and
- Local Residents

The Cabinet is also required to produce forward work programmes and the Overview & Scrutiny Committee keeps abreast of forthcoming items or topics which may enable scrutiny to be involved in the development of Council policy prior to its formal consideration by Cabinet. It is important

to bear in mind that an element of flexibility is applied to each individual work programme that provides Committees with the capacity to scrutinise new / urgent issues that arise during the year. For this reason the Scrutiny Work Programmes will be published for a 6 month period and reviewed every quarter.

<b>OVERVIEW &amp; SCRUTINY COMMITTEE</b>					
<b>Date/Time</b>	<b>Overarching Item</b>	<b>Officer</b>	<b>Cabinet Member</b>	<b>Invited/ In attendance</b>	<b>Scrutiny Focus</b>
<b>1<sup>st</sup> July 2019, 5pm</b>  <b>Council Chamber, Council Headquarters, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Cabinet Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>	Cabinet Member for Council Business	√	To ensure the scrutiny committee has the opportunity to determine if they wish to scrutinise any items on the Cabinet Work Programme with sufficient time to enable meaningful consideration of proposals
	<ul style="list-style-type: none"> <li>Overview &amp; Scrutiny Review update</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge –</b> To provide an update on the Overview & Scrutiny review and demonstrate the outcomes to date (Revised Scrutiny Terms of Reference and draft Scrutiny Work Programmes)



	<ul style="list-style-type: none"> <li>Overview &amp; Scrutiny Work Programmes</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>		<p><b>Scrutiny &amp; Challenge –</b> For O&amp;S to consider the work programmes developed by the four themed Scrutiny Committees following consultation. To agree its own work programme for 2019/2020. <b>(Scrutiny Chairs and Vice Chairs to be invited to attend and contribute to this agenda item)</b></p>
	<ul style="list-style-type: none"> <li>Training Needs</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>		<p>To consider and develop a schedule of training requirements for members of the O&amp;S Committee.</p>
<p><b>Special O&amp;S Committee</b> <b>22nd July 2019, 5pm</b> <b>Council Chamber,</b> <b>Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>Pre Scrutiny -Modernisation of Residential Care</li> </ul>	<p>Group Director Community &amp; Children's Services</p> <p>Director of Adult Services</p> <p>Service Director Democratic Services &amp; Communications</p>		<p><b>Scrutiny &amp; Challenge –</b> Report to include the consultation results following the consultation process undertaken in respect of the strategic transformation of residential care in RCT</p> <p>Scrutiny will undertake pre-scrutiny of the consultation results prior to Cabinet's consideration. <b>(Members of the Health &amp; Wellbeing Scrutiny Committee will be invited to attend and contribute to this process)</b></p> <p>To consider the Local Democracy and Boundary</p>

	<ul style="list-style-type: none"> <li>Electoral Arrangements by the Local Democracy and Boundary Commission for Wales</li> </ul>	<p>Director of Legal Services</p> <p>Service Director Democratic Services &amp; Communications</p>			Commission for Wales' Draft Proposals concerning its review of the Electoral Arrangements of the Council
<b>3<sup>rd</sup> September 2019, 5pm Council Chamber, Clydach Vale</b>					<b>Scrutiny &amp; Challenge –</b>
	<ul style="list-style-type: none"> <li>Scrutiny Toolkit (Wellbeing of Future Generations (Wales) Act) Working Group recommendations</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			To receive the recommendations of the Scrutiny Toolkit (Wellbeing of Future Generations (Wales) Act) Working Group.
	<ul style="list-style-type: none"> <li>Councils Corporate Feedback Scheme (CFS)</li> </ul>	<ul style="list-style-type: none"> <li>Customer Feedback, Engagement &amp; Complaints Manager</li> </ul>			<b>Scrutiny &amp; Challenge –</b> To receive an overview of the Council's Corporate Feedback Scheme with a view to identifying themes, trends and improvements for future review.
<b>Crime &amp; Disorder Committee (Sitting in its role as the designated Crime &amp; Disorder Committee (Under Sections 19 &amp; 20 of the Police and Justice Act 2006))</b>	<ul style="list-style-type: none"> <li>Cwm Taf Community Safety Partnership Delivery Plan</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> <li>Service Director Public Protection</li> </ul>			<b>Scrutiny &amp; Challenge –</b> Evaluate and select appropriate (underperforming) strands of the Cwm Taf Community Safety Partnership Delivery Plan to review in greater depth as part of its role as the Crime & Disorder Committee.

<p><b>Special O&amp;S Committee</b>  <b>23<sup>rd</sup> September 2019,</b>  <b>5pm</b>  <b>Council Chamber,</b>  <b>Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>• Pre-Scrutiny of the Council's draft Corporate Plan 2020-2024</li> </ul>	<ul style="list-style-type: none"> <li>• Chief Executive</li> <li>• Service Director Democratic Services &amp; Communications</li> <li>• Group Director, Community &amp; Children's Services</li> <li>• Group Director, Prosperity, Development &amp; Frontline Services</li> </ul>			<p><b>Scrutiny &amp; Challenge –</b>  Does the Corporate Plan drive improvement in the quality of information included and does it challenge the impact that the plan aims to have on residents?</p>
<p><b>24<sup>th</sup> October 2019, 5pm</b>  <b>Council Chamber,</b>  <b>Clydach Vale</b></p> <p><b>CANCELLED</b></p>	<ul style="list-style-type: none"> <li>• Preparing for a No Deal Brexit</li> </ul>	<ul style="list-style-type: none"> <li>• Chief Executive</li> <li>• Service Director Democratic Services &amp; Communications</li> <li>• Senior Leadership Team</li> </ul>			<p><b>Scrutiny &amp; Challenge –</b>  To receive a report which provides an update on the work that is taking place across the Council in the event that the UK leaves the EU on the 31st October 2019, in particular in the event of a No Deal Brexit.</p>

	<ul style="list-style-type: none"> <li>• Scrutiny Feedback</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services &amp; Communications</li> </ul>			<p><b>Scrutiny &amp; Challenge –</b> To consider information in respect of matters scrutinised by this Committee - the Council's draft Corporate Plan 2020.</p>
<p><b>12<sup>th</sup> November 2019, 5pm</b> <b>Council Chamber, Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>• Fire Risk Assessments – A review of procedures for Council owned/occupied buildings</li> </ul>	<ul style="list-style-type: none"> <li>• Council's Health &amp; Safety Advisor</li> <li>• Service Director Democratic Services &amp; Communications</li> </ul>			<p><b>Scrutiny &amp; Challenge –</b> Consider if the recommendations of the O&amp;S Committee have been implemented and managed effectively.</p>
	<ul style="list-style-type: none"> <li>• Quarterly Review of the O&amp;S Scrutiny Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services &amp; Communications</li> </ul>			<p><b>Scrutiny &amp; Challenge –</b></p> <ul style="list-style-type: none"> <li>• Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>• Does the Work Programme illustrate clear outcomes and objectives?</li> <li>• Members of the O&amp;S Committee to provide comment</li> </ul>

					in relation to the Work Programme.
	<ul style="list-style-type: none"> <li>Scrutiny Feedback</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>			<b>Scrutiny &amp; Challenge –</b> To consider information in respect of matters scrutinised by this Committee - the Council's draft Corporate Plan 2020.
	<ul style="list-style-type: none"> <li>Crime &amp; Disorder Committee</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> <li>Service Director Public Protection</li> <li>Community Safety And Strategic Partnerships Service Manager</li> </ul>			<b>Scrutiny &amp; Challenge –</b> <ul style="list-style-type: none"> <li>Follow up – O&amp;S to receive qualitative data in respect of the impact the actions within the six strategic priorities of the Cwm Taf Community Safety Partnership Delivery Plan is having on our communities;</li> <li>Scrutiny to select appropriate strands of the Cwm Taf Community Safety Partnership Delivery Plan to review in greater depth at the Crime &amp; Disorder Committee in March 2020.</li> </ul>
	<ul style="list-style-type: none"> <li><b>INFORMATION REPORTS</b></li> </ul>				<b>Welsh Language Promotion Strategy Progress Report</b>  <b>Cwm Taf Community Safety Strategic Assessment 2017/18 Final (Version 11)</b>
2 <sup>nd</sup> December 2019, 5pm	<ul style="list-style-type: none"> <li>Cabinet Member/Scrutiny Engagement Session</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic</li> </ul>	Cabinet Member for	√	<b>Scrutiny &amp; Challenge –</b> <ul style="list-style-type: none"> <li>Consider the progress made</li> </ul>

<p><b>Council Chamber, Clydach Vale</b></p> <p><b>CANCELLED</b></p>		<p>Services &amp; Communications</p>	<p>Council Business</p>	<p>in advancing the portfolio responsibilities of the Cabinet Member for Council Business.</p>
	<ul style="list-style-type: none"> <li>• The Council's Plastic Waste Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services &amp; Communications</li> <li>• Group Director, Prosperity, Development &amp; Frontline Services</li> </ul>		<p><b>Scrutiny &amp; Challenge –</b> Referred to O&amp;S Committee for Scrutiny to advance the matter.</p> <ul style="list-style-type: none"> <li>- How is the Council looking to adapt its current use of single use plastic (SUP) - Within Council Buildings;</li> <li>- At events hosted in RCT CBC owned buildings, both public and private;</li> <li>- How does it manage its plastic waste?</li> </ul>
<p><b>20<sup>th</sup> January 2020, 5pm Council Chamber, Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>• Training Session – 'Understanding the Council's Budget'</li> <li>• Cabinet Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director - Finance &amp; Improvement Services</li> <li>• Service Director Democratic Services &amp; Communications</li> </ul>		<ul style="list-style-type: none"> <li>• To provide Members with the Council's medium term financial plan (and future consideration for Members)</li> </ul> <p><b>Scrutiny &amp; Challenge –</b> To receive the Cabinet Work Programme to identify any future opportunities for pre-scrutiny by</p>

	<ul style="list-style-type: none"> <li>• Scrutiny Work Programme</li> <li>• Involvement Strategy Report</li> <li>• Wales Audit Office – Rhondda Cynon Taf Annual Improvement Report</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services &amp; Communications</li> <li>• Service Director Democratic Services &amp; Communications</li> <li>• Service Director Democratic Services &amp; Communications</li> </ul>		<p>the Overview &amp; Scrutiny Committee.</p> <p><b>Scrutiny &amp; Challenge –</b> To review the Scrutiny Work Programme for the remainder of the municipal year.</p> <p><b>Scrutiny &amp; Challenge –</b> How is scrutiny achieving has the Council met its requirements in respect of the Well-being of Future Generations (Wales) Act 2015.</p> <p><b>Scrutiny &amp; Challenge –</b> For Scrutiny to consider the proposals for improvement and the progress made against these actions to be reported to the respective Scrutiny Committees.</p>
<p><b>10<sup>th</sup> February 2020, 5pm Council Chamber, Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>• Cabinet Member/Scrutiny Engagement Session</li> <li>• Local Development Plan (LDP)</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services &amp; Communications</li> <li>• Director of Prosperity &amp; Development</li> <li>• Service Director Democratic Services &amp; Communications</li> </ul>	<p>Cabinet Member for Council Business</p>	<p><b>Scrutiny &amp; Challenge –</b> Consider the progress made in advancing the portfolio responsibilities of the Cabinet Member for Council Business.</p> <p><b>Scrutiny &amp; Challenge –</b>To receive a report identifying the best approach for progressing a review of the Local Development Plan for RCT</p>

	<ul style="list-style-type: none"> <li>• Scrutiny Working Group LCV Recommendations-Cabinet Response</li> <li>• GDPR Handbook for Members</li> <li>• Annual Equality Report 2018/19</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services &amp; Communications</li> <li>• Data Protection &amp; Improvement Officer</li> <li>• Service Director Democratic Services &amp; Communications</li> <li>• Equality And Diversity Adviser/Armed Forces Covenant Lead Officer</li> </ul>		<p>Scrutiny feedback- To receive the Cabinet response to the Generations Scrutiny Toolkit in order to support the Council to meet its requirements in respect of the Well-being of Future Generations (Wales) Act 2015.</p> <p><b>Scrutiny &amp; Challenge –</b> In response to Members’ request for a handbook, it has been formulated and will be reported for final sign off by Members of the O&amp;S Committee.</p> <p><b>Scrutiny &amp; Challenge –</b> To undertake pre-scrutiny of the Annual Equality Report 2018/19.</p>
<p><b>16<sup>th</sup> March 2020, 5pm Council Chamber, Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>• <b>Crime &amp; Disorder Committee</b> (Sitting in its role as the designated Crime &amp; Disorder Committee (Under Sections 19 &amp; 20 of the Police and Justice Act 2006)</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services &amp; Communications</li> <li>• Service Director Public Protection</li> <li>• Community Safety And Strategic Partnerships Service Manager</li> </ul>		<p><b>Scrutiny &amp; Challenge –</b> Following evaluation of the qualitative data in respect of the impact the actions within the six strategic priorities of the Cwm Taf Community Safety Partnership Delivery Plan is having on our communities, Scrutiny will scrutinise ‘County Lines &amp; Protection of Vulnerable People’ and ‘Violence Against Women,</p>



	<ul style="list-style-type: none"> <li>Welsh Language Standards Compliance Report 2019/20</li> </ul>	<ul style="list-style-type: none"> <li>Service Manager - Welsh Language Services</li> <li>Service Director Democratic Services &amp; Communications</li> </ul>		<p>Domestic Abuse and Sexual Violence'</p> <p><b>Scrutiny &amp; Challenge</b> – To consider the Welsh Language Standards Compliance report 2019/20</p>
<p><b>20<sup>th</sup> April 2020, 5pm Council Chamber, Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>Draft Annual Scrutiny Report 2019/2020</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>		<p><b>Scrutiny &amp; Challenge</b> – For the O&amp;S Committee to challenge and comment on the draft Scrutiny Annual Report 2019/2020</p> <ul style="list-style-type: none"> <li>Does the Scrutiny Annual Report illustrate clear outcomes and objectives?</li> <li>Has it demonstrated clear evidence and impact of scrutiny outcomes?</li> <li>Do Members agree it is an accurate reflection of the Scrutiny activity for 2019/20?</li> </ul>
	<ul style="list-style-type: none"> <li>Councils Corporate Feedback Scheme (CFS)</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> <li>Customer Feedback, Engagement &amp;</li> </ul>		<p><b>Scrutiny &amp; Challenge</b> – To receive Council's Corporate Feedback Scheme Annual Report and to include an explanation of the two stage Complaints process enhanced by the inclusion of case studies as requested by Scrutiny.</p>

		Complaints Manager			
	<ul style="list-style-type: none"> <li>• Fire Risk Assessments – A review of procedures for Council owned/occupied buildings</li> </ul>	<ul style="list-style-type: none"> <li>• Council’s Health &amp; Safety Advisor</li> <li>• Service Director Democratic Services &amp; Communications</li> </ul>			<p><b>Scrutiny &amp; Challenge –</b>            Four Month follow-up as requested by Scrutiny. To consider if the recommendations of the O&amp;S Committee have been implemented and managed effectively.</p>

**Training Requirements:-**

Ongoing - To be considered by the Scrutiny Committee Members

**Current/Recent Scrutiny Working Groups:-**

Scrutiny Toolkit Future Generations Working Group (Low Carbon Vehicles)

Future Rail development in the County (to include the wider County Borough footprint, as amended)



## RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

MUNICIPAL YEAR 2019/20

### OVERVIEW AND SCRUTINY COMMITTEE

20 January 2020

Item No. 5

Wales Audit Office Annual  
Improvement Report 2018/19 –  
Council Progress Update

### REPORT OF:-

THE SERVICE DIRECTOR FOR DEMOCRATIC SERVICES AND COMMUNICATION

Author: Christian Hanagan

#### 1. PURPOSE OF THE REPORT

To consider the Wales Audit Office 'Annual Improvement Report 2018/19' presented to Council on [18 September 2019](#) and the progress made to date by the Council in implementing the proposals for improvement.

#### 2. RECOMMENDATIONS

It is recommended that Members:

- 2.1 Scrutinise the progress update (Appendix 1).
- 2.2 Consider the progress made by Council Services to date in implementing proposals for improvement/recommendations made by the Wales Audit Office and determine whether further information and/or further progress updates are required.
- 2.3 Consider whether there are any matters of a governance, internal control or risk management nature that require referral to the Council's Audit Committee.

#### 3. ARRANGEMENTS FOR MONITORING WALES AUDIT OFFICE PROPOSALS FOR IMPROVEMENT / RECOMMENDATIONS

- 3.1 The Council recognises the important role the Wales Audit Office plays in supporting on-going improvement to governance and service delivery, and uses the oversight of

Scrutiny Committees and Audit Committee to oversee the arrangements and the monitoring of progress.

### Scrutiny Committees

- 3.2 The Terms of Reference of the Council's Overview and Scrutiny function is to, amongst other things, have responsibility for corporate governance issues. In line with this, the Committee oversee reports issued by the Wales Audit Office i.e. to review and challenge the progress the Council is making toward implementing agreed actions.
- 3.3 In addition, where the Committee determines there are matters of a 'governance', 'internal control' or 'risk management' nature that require further review, it is able to refer these to Audit Committee for consideration.

### Audit Committee

- 3.4 Members will note that the Council's Audit Committee has a different, albeit, linked role in overseeing reports issued by the Wales Audit Office in line with its Terms of Reference i.e. Point O - 'To receive and consider reports of the External Auditor in relation to matters of financial probity and corporate governance and providing the opportunity for direct discussion with the auditor(s) on these' and Point P – 'Consider national reports, for example, from the Wales Audit Office, of relevance to the work of the Authority'.
- 3.5 To discharge the above requirement, the Council's Audit Committee has responsibility for:
- Providing independent assurance that there are adequate controls in place to mitigate key risks; and
  - Determining whether there are any matters of a governance, internal control or risk management nature that require further action or attention.
- 3.6 Similar to the information set out above for Scrutiny Committees, where Audit Committee considers there are performance related matters that require further review, it is also able to refer these to the designated Scrutiny Committee for review.

## **4. WALES AUDIT OFFICE – ANNUAL IMPROVEMENT REPORT 2018/19**

- 4.1 At the meeting of Council held on the [18th September 2019](#) Members received the Wales Audit Office [Annual Improvement Report 2018/19](#) (AIR). The AIR contained proposals for improvement/recommendations from published reports that were specific to Rhondda Cynon Taf and also national reports that relate to local authorities more generally and also Welsh Government. Table 1 provides a list of the published reports covered by the AIR together with electronic links to each of these reports.

Table 1 – Published reports covered by the AIR

Type of Report	Report Title	Proposals For Improvement Reported
<b>WAO - RCT Specific Reports</b> <i>(audit, regulatory and inspection work reported during 2018-19)</i>	<b>Annual Audit Letter 2017-18</b> Letter summarising the key messages arising from the Auditor General’s statutory responsibilities under the Public Audit (Wales) Act 2004 and his reporting responsibilities under the Code of Audit Practice Compliance confirmed as part of <a href="#">AIR</a>	No
	<b>Assurance and Risk Assessment</b> Project to identify the level of audit assurance and/or where further audit work may be required in future years in relation to risks to the Council.	No
	<a href="#">Well-being of Future Generations Act (Wales) 2015 (WFG Act) examinations</a> Examination of the extent to which the Council has acted in accordance with the sustainable development principle when developing new community based models of service with a focus on early intervention and prevention, choice, control and independence to meet the following wellbeing objective: People – promoting independence and positive lives for everyone	No
	<b>Review</b> of the Council’s published plans for delivering on improvement objectives.	No <a href="#">Compliance confirmed</a>
	<b>Review</b> of the Council’s published performance assessment.	No <a href="#">Compliance confirmed</a>
	<b>Leisure Services</b> Review of the arrangements the Council has put in place to deliver leisure services building on the study previously undertaken by the Auditor General as part of the ‘Delivering with Less’ themed studies.	No

Type of Report	Report Title	Proposals For Improvement Reported
	<a href="#">Environmental Health</a> – follow up Review of the arrangements the Council has put in place to deliver environmental health services building on the study previously undertaken by the Auditor General as part of the ‘Delivering with Less’ themed studies.	3 Proposals for Improvement <i>included in Appendix 1</i>
	<a href="#">Corporate Safeguarding Arrangements</a> Review of the effectiveness of Corporate Safeguarding arrangements building on the study previously undertaken by the Auditor General in this area.	6 Proposals for Improvement <i>included in Appendix 1</i>
<b>Reviews by other inspection and regulation bodies</b>		
Care Inspectorate Wales (CIW):	<a href="#">Inspection of Older Adults Services</a>	4 Proposals for Improvement <i>included in Appendix 1</i>
Care Inspectorate Wales:	<a href="#">Local authority annual performance review letter</a>	No

4.2 A progress update on the progress made by Council services, to date, to implement the proposals for improvement/recommendations made by the Wales Audit Office, where applicable to Rhondda Cynon Taf, is set out in Appendix 1.

4.3 In line with the Overview and Scrutiny Committee’s Terms of Reference, the Committee is requested to scrutinise the progress update and, in addition to Members own lines of enquiry:

- Consider the progress made and determine whether any further information / action is required; and
- Consider whether there are any matters of a governance, internal control or risk management nature that require referral to the Council’s Audit Committee.

## 5. **CONCLUSIONS**

5.1 Wales Audit Office reports play an important role in supporting on-going improvement to the Council’s governance and service delivery arrangements, and as part of this process the Council utilises its Scrutiny Committees and Audit Committee to oversee the arrangements and the monitoring of progress.

- 5.2 In line with the Overview and Scrutiny Committee's Terms of Reference, the Committee has responsibility for reviewing and challenging the progress the Council is making toward implementing agreed actions and forming a view on the adequacy of progress being made.
- 5.3 Lastly, where the Overview and Scrutiny Committee consider there are matters of a 'governance', 'internal control' or 'risk management' nature that require further review, these can be referred to Audit Committee for consideration.

**LOCAL GOVERNMENT ACT, 1972**

**as amended by**

**THE ACCESS TO INFORMATION ACT, 1985**

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**LIST OF BACKGROUND PAPERS**

**OVERVIEW AND SCRUTINY COMMITTEE**

**20 January 2020**

**REPORT OF: Service Director for Democratic Services and Communication**

Author: Christian Hanagan

**Item** Wales Audit Office Annual Improvement Report [2018/19 – Council Progress Update](#)

Contact Officer:

Christian Hanagan – 01443 424005



## Wales Audit Office - Annual Improvement Report [2018/19](#)

### Local and National Reports – Progress to date

Compliance	
Annual Audit Letter 2017-18 Letter summarising the key messages arising from the Auditor General’s statutory responsibilities under the Public Audit (Wales) Act 2004 and his reporting responsibilities under the Code of Audit Practice Compliance confirmed as part of <a href="#">AIR</a>	No proposals for improvement
Annual Improvement Plan Audit (of 19/20 Plans contained in the Council’s annual <a href="#">Corporate Performance Report</a> ) <a href="#">Compliance confirmed</a>	No proposals for improvement
Annual Assessment of Performance (evaluation of 18/19 Plans contained in the Council’s <a href="#">Corporate Performance Report</a> ) <a href="#">Compliance confirmed</a>	No proposals for improvement
Care Inspectorate Wales Local Authority <a href="#">Performance Review Annual Letter 2018-19</a>	No proposals for improvement

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#### [Well-being of Future Generations Act \(Wales\) 2015 \(WFG Act\) examination](#)

*“Examination of the extent to which the Council has acted in accordance with the sustainable development principle when developing new community based models of service with a focus on early intervention and prevention, choice, control and independence to meet the following Well- being objective: People – promoting independence and positive lives for everyone.”*

Proposals for Improvement	Next Steps
Whilst our examination did not make any proposals for improvement, we identified issues for the Council to consider in developing its future plans for the new community based models of service. These are detailed in our <a href="#">full report</a> .	The WFG examination findings will be used to ensure the Council and its services are acting in accordance with the requirements of the Well-being of Future Generations Act including the Sustainable Development principles when developing and implementing its Service Delivery and Priority Plans and plans for key projects.

## Local risk-based performance audit

### Leisure services

“Building on the study previously undertaken by the Auditor General as part of the ‘delivering with less’ themed studies. **Leisure Services** - Review of the arrangements the council has put in place to deliver.” – A [feedback presentation](#) was presented to Council officers in September 2019. A formal published report is not expected from WAO.

No proposals/recommendations for Improvement

#### Overall finding:

*“The Council, in responding to the challenges of austerity, has invested appropriately in a model of delivering leisure services based upon its strategic vision and priorities. The Council’s investment has realised increased membership and income but it is too early to evaluate any impact on long term well-being.”*

### Environmental Health

“Review of the arrangements the council has put in place to deliver environmental health services building on the study previously undertaken by the Auditor General as part of the ‘delivering with less’ themed studies.”

Proposals for Improvement	Next Steps
<b>P1</b> The Council should refresh its analysis of statutory/discretionary environmental health functions to ensure it remains a relevant and robust information base for any future decisions around budgets and service changes.	<b>A detailed plan setting out progress and next steps to address the proposals is scheduled for consideration by Health and Well-being Scrutiny Committee on 28th January 2020.</b>
<b>P2</b> As part of a fresh analysis of statutory/discretionary services in environmental health, the Council should formally agree what constitutes ‘required’ and ‘better’ levels of environmental service provision for each service area. This will enable the Council to reinforce the focus on key statutory priorities and make better-informed decisions around future service provision, whilst increasing transparency for residents.	
<b>P3</b> The Council should undertake an annual self-assessment of the effectiveness of the Health and Wellbeing Scrutiny Committee in line with an appropriate framework, for example the FRC Corporate Governance Code, to provide additional assurance to members.	

## Corporate Arrangements for Safeguarding Children

*“Review of the effectiveness of corporate safeguarding arrangements building on the study previously undertaken by the Auditor General in this area.”*

The Council agrees with all the Proposals for Improvement identified within the WAO report. A detailed plan setting out progress and next steps to address these proposals is scheduled for consideration by Overview and Scrutiny Committee in March 2020. In the meantime, a brief update is set out below for information

Proposal for Improvement	Next Steps
<p><b>P1 Strengthen the Corporate Safeguarding Policy in the following ways:</b></p> <ul style="list-style-type: none"> <li>• Provide information on topics that have safeguarding implications such as modern day slavery, trafficking, child sexual exploitation, counter terrorism and the risk of radicalisation, the Violence Against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015 and self-harm;</li> <li>• Cross-refer to the Council’s Disclosure and Barring Service (DBS) Policy; and</li> <li>• Clarify the role and status of the Corporate Safeguarding Working Group.</li> </ul>	<p><b>Agreed</b></p> <p>This proposal widens the scope of the current Corporate Safeguarding Policy to include VAWDASV. To address this more fully, a revised Safeguarding Policy is being developed that updates the current Policy in the light of current best practice and also addresses the Proposals for Improvement.</p>
<p><b>P2 Strengthen the Recruitment and Selection Procedures in the following ways:</b></p> <ul style="list-style-type: none"> <li>• Refer to safeguarding as a key commitment in the opening section of the procedures;</li> <li>• The job descriptions section could refer to safeguarding for relevant posts;</li> <li>• Specify that job adverts for posts that require a DBS check will contain an explicit statement on safeguarding;</li> <li>• The induction section could refer to safeguarding; and</li> <li>• The Corporate Safeguarding Policy and the DBS Policy should be referenced in the ‘Related Policies’ section.</li> </ul>	<p><b>Agreed</b></p> <p>Safeguarding implications are being considered as part of the Council’s review of its current recruitment and selection processes.</p>
<p><b>P3 The Council should gather contractual monitoring information from across all Council Directorates</b></p>	<p><b>Agreed</b></p> <p>The response to this proposal will include a review of current contracts to establish where monitoring is already in place and where monitoring needs to be strengthened.</p>
<p><b>P4 The Council should improve its approach to safeguarding training in the following ways:</b></p> <ul style="list-style-type: none"> <li>• Accelerate the rate of compliance with the completion of its mandatory safeguarding training and the Violence Against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015 training;</li> <li>• Clarify when mandatory safeguarding training needs to be refreshed;</li> <li>• Consider ways in which it could extend its safeguarding training offer, for example to taxi drivers and to those working in the night time economy;</li> <li>• Improve its monitoring of safeguarding training compliance; and</li> <li>• Clarify how soon new starters must complete the mandatory safeguarding training</li> </ul>	<p><b>Agreed</b></p> <p>A wide ranging review of Safeguarding training and the potential to widen its scope is being undertaken.</p> <p>A Cross Council working group is in place to identify/take steps to strengthen the training compliance for both Safeguarding and Violence Against Women, Domestic Abuse and Sexual Violence.</p>

Proposal for Improvement	Next Steps
<b>P5 The Council should consider producing performance measures (for example in respect of DBS check compliance) to enhance the performance information that goes to scrutiny and aid transparency.</b>	<b>Agreed</b> Performance measures will be developed in line with agreed actions within the plan.
<b>P6 The Corporate Safeguarding Working Group should have oversight of corporate safeguarding risks from across the Council.</b>	<b>Agreed</b> The Corporate Safeguarding risks arising from the 19/20 Service Delivery Plans have been made available to the Corporate Safeguarding Strategic Group. This process will be strengthened as part of the 2020/21 Performance arrangements.

### Care Inspectorate Wales (CIW): Inspection of Older Adults Services

Findings	Next Steps
<b>Well-being</b> CIW found that there was a need to consistently recognise carers' roles and to ensure the voice of the carer is heard; with improved support for carers tailored to enable them to achieve their own wellbeing outcomes.	<b>A detailed plan setting out progress and next steps to address the proposals is scheduled for consideration by Health and Well-being Scrutiny Committee on 28<sup>th</sup> January 2020</b>
<b>People voice and choice</b> CIW identified a need to ensure a consistent approach to involving people's networks of significant family and friends as appropriate so they actively participate and contribute to the assessment, planning and safeguarding process.	
<b>Partnerships, integration and co-production</b> CIW recommend that more developed links and effective links with GPs could improve utilisation of community services to reduce the potential deterioration of older people living independently in the community.	
<b>Prevention and early intervention</b> CIW identified a need to ensure there is clarity in health and social care collaborative planning of preventative services (for example in the development of primary care hubs and community hubs).	

**National report recommendations 2018-19**

**Procuring Residual and Food Waste Treatment Capacity** The national report contained two recommendations. Both of the recommendations were for the Welsh Government

Recommendations for Improvement		RCT comment
WAO FWTC 01	<p><b>We recommend that the Welsh Government (WG):</b></p> <ul style="list-style-type: none"> <li>• in reviewing the Towards Zero Waste strategy, considers how its ambition of there being no residual waste by 2050 aligns with current projections for residual waste treatment; and</li> <li>• works with councils to consider the impact of changes in projections on the likely cost of residual waste projects and any mitigating action needed to manage these costs.</li> </ul>	<p>Agree that WG should align residual tonnage projections to their ambition of no residual waste by 2050. If the projections are accurate, consider changing zero waste to something more achievable. The long-term nature of these projections should also be considered as it's highly likely that there will be new ways to deal with the remaining residual waste in this timeframe which will have a significant impact. Due to the uncertain nature of long-term projections, local authorities should be aware of any financial pressures as a result of this but also be mindful that developments within timeframe would reduce these figures. In parallel, further discussions required between WG and local authorities in respect of financial implications and funding requirements.</p>
WAO FWTC 02	<p><b>We recommend that the Welsh Government continue its oversight of projects during the operational phase by:</b></p> <ul style="list-style-type: none"> <li>• building on its existing model of providing experienced individuals to assist with project development and procurement and making sure input is available to assist with contract management if required;</li> <li>• setting out its expectations of councils regarding contract management;</li> <li>• ensuring partnerships revisit their waste projections and associated risks periodically, for example to reflect updated population projections or economic forecasts; and</li> <li>• obtaining from partnerships basic management information on gate fees paid, amount of waste sent to facilities and quality of contractor service.</li> </ul>	<p>The words "if required" are key. Contract management teams have been set up as part of these projects and should be allowed to manage them accordingly. It is helpful to know that if there is a lack of knowledge in a particular area then assistance is available from Welsh Government.</p> <p>Current tonnage projections are provided regularly and any actions resulting from these followed up.</p>

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**Waste Management in Wales: Municipal Recycling-** The national report contained four recommendations. All recommendations were for the Welsh Government.

Recommendations for Improvement		RCT comment
WAO MR01	<b>The Welsh Government should</b> work with councils to understand better the basis of the variation in spending on waste management services that are fundamentally the same and ensure that waste management costs are accounted for in a consistent way.	The WLGA has a comprehensive Local Authority waste benchmarking group that breaks down expenditure with this aim in mind. The challenge is that all Local Authorities treat support service costs differently and also have different overhead allocation methods. With this in mind, it would currently be resource intensive to achieve a level of comparison in this area.
WAO MR02	When undertaking its further analysis to understand better the reasons for differences in councils' reported costs, and the impact on costs where councils have adopted the Collections Blueprint, <b>we recommend that the Welsh Government:</b> <ul style="list-style-type: none"> <li>explores how the cost of collecting dry recyclables may affect the overall cost of providing kerbside waste management services to households; and</li> <li>compares the actual costs with the costs modelled previously as part of the Welsh Government-commissioned review of the Collections Blueprint for councils that now operate the Collections Blueprint.</li> </ul>	RCT does not fully comply with the Collections Blueprint, consequently it is difficult to comment. However, we would welcome an up to date analysis of costs of providing source segregated recycling collection to ensure that it is the most cost-effective way of providing this service.
WAO MR03	<b>We recommend that the Welsh Government</b> replace or complement the current target to recycle, compost and reuse wastes with performance measures to refocus recycling on the waste resources that have the largest impact on carbon reduction, and/or are scarce. We recognise that the Welsh Government may need to consider the affordability of data collection for any alternative means of measurement.	Agree that any additional cost/burden to assess impact of these additional measures would need to be assessed. Consideration should also be given to simplifying the current process as there are a number of waste streams that are split in a number of different ways. For example, residual waste is split into metals, incinerator bottom ash (IBA), energy, air pollution control residues (APCr) and landfill, and the proportions change on a monthly basis. We would welcome a way where standard percentages are used for all authorities, for example, 1 tonne of residual waste constitutes 30% IBA, 60% Energy, 5% APCr, 5% Landfill.
WAO MR04	<b>The Welsh Government should</b> demonstrate in the revised waste strategy that not only is it possible to recycle a greater proportion of municipal waste, but how doing so maximises its contribution to achieving its sustainable development objectives.	It is useful to include this element as it's a good tool that local authorities can use in their own business planning processes.

Waste Management in Wales – Preventing Waste The national report contained three recommendations. All recommendations were for the Welsh Government.

Recommendations for Improvement		RCT comment
WAO PW01	<p><b>We recommend that the Welsh Government:</b></p> <ul style="list-style-type: none"> <li>• revisits the relative priority it gives to recycling and waste prevention as part of its review of Towards Zero Waste;</li> <li>• sets out clearly the expectations on different organisations and sectors for waste prevention; and</li> <li>• revisits its overall waste prevention targets and the approach it has taken to monitor them in light of progress to date, examples from other countries and in the context of current projections about waste arising through to 2050.</li> </ul>	Agree with proposals.
WAO PW02	<p><b>We recommend that the Welsh Government</b> works with Natural Resources Wales to explore the costs and benefits of other options to improve non-municipal waste data in Wales, including additional powers to require waste data from businesses.</p>	This is a step in the right direction. Currently, it is not a level playing field due to the amount of data and work that goes into producing this information. It is a burden that only Local Authorities have to meet and if there are Welsh targets then the whole of Wales should be contributing to them.
WAO PW03	<p><b>We recommend that the Welsh Government</b> consider whether provisions to extend producer responsibility and the use of financial powers such as grant conditions, fiscal measures and customer charges and incentives, are needed to promote and to prioritise waste prevention.</p>	As waste reduction is primary in the Waste Hierarchy this can only be a good thing. However, the impact on Local Authority recycling percentages should also be considered.

**Local Government Services to Rural Communities Note - RCT is defined as Semi rural. Three areas i.e. Maerdy, Rhigos and Ynysybwl, feature in the list of Eligible Wards to which the Rural Community Development fund applies**

The national report contained four recommendations

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Recommendations for Improvement		RCT comment
WAO SRC 01	<p>Socio economic change, poor infrastructure and shifts in provision of key services and facilities has resulted in the residualisation of communities in rural Wales. (See paragraphs 1.2 – 1.16) <b>We recommend that Welsh Government</b> support public bodies to deliver a more integrated approach to service delivery in rural areas by: refreshing rural grant programmes to create sustainable financial structures, with multi-year allocations; and helping people and businesses make the most of digital connectivity through targeted and more effective business and adult education support programmes</p>	<p>The Council delivers a wide range of adult community learning opportunities to communities across RCT. The majority of courses and programmes are delivered at libraries, community centres and other venues. In 2017/18 learning was delivered at 96 venues across the County Borough including our rural communities.</p> <p>Provision is targeted at those who are most disadvantaged and would benefit from gaining skills and qualifications although there is also a programme of activities designed to enhance the well-being of participants and to support the social integration and independence of older residents or those who have a life-limiting health condition. The service provides a range of digital skills courses, from basic Introduction to Computing to ECDL courses.</p>
WAO SRC 02	<p>The role of Public Service Boards is evolving but there are opportunities to articulate a clearer and more ambitious shared vision for rural Wales (see paragraphs 2.2 to 2.9 and 2.28 to 2.31). <b>We recommend that PSB public services partners</b> respond more effectively to the challenges faced by rural communities by:</p> <ul style="list-style-type: none"> <li>• assessing the strengths and weaknesses of their different rural communities using the Welsh Government’s Rural Proofing Tool and identify and agree the local and strategic actions needed to support community sustainability; and</li> <li>• ensuring the Local Well-Being Plan sets out a more optimistic and ambitious vision for ‘place’ with joint priorities co-produced by partners and with citizens to address agreed challenges.</li> </ul>	<p>The Cwm Taf <a href="#">Well-being Plan</a> responds to the challenge around ‘Place’ through its ‘Thriving Communities’ objective under which the PSB is taking forward a programme of developing community hubs, each supporting a neighbourhood network within up to ten Community Zones across RCT. This aims to deliver a better public service offer in co-production between the public sector, third sector and the communities themselves.</p>
WAO SRC 03	<p>To help sustain rural communities, public services need to think differently in the future (see paragraphs 3.1 to 3.12). <b>We recommend councils</b> provide a more effective response to the challenges faced by rural communities by:</p> <ul style="list-style-type: none"> <li>• ensuring service commissioners have cost data and qualitative information on the full range of service options available</li> </ul>	<p>The Council commissions a wide range of evidence based services and interventions across the County Borough, including our rural communities. These include services to support vulnerable people, tackling poverty, support children and communities, housing related support, and social care. Wherever possible services are developed and</p>



Recommendations for Improvement		RCT comment
	<ul style="list-style-type: none"> <li>using citizens' views on the availability, affordability, accessibility, adequacy and acceptability of council services to shape the delivery and integration of services.</li> </ul>	commissioned in consultation with service users and communities. The performance of commissioned services is proactively monitored to ensure outcomes are delivered and qualitative data is included in this process. The Council also consults widely each year on setting its budget and service priorities.
WAO SRC 04	<p>To help sustain rural communities, public services need to act differently in the future (see paragraphs 3.1 to 3.12). <b>We recommend councils do more to develop community resilience and self-help by:</b></p> <ul style="list-style-type: none"> <li>working with relevant bodies such as the Wales Co-operative Centre to support social enterprise and more collaborative business models</li> <li>providing tailored community outreach for those who face multiple barriers to accessing public services and work</li> <li>enhancing and recognising the role of town and community councils by capitalising on their local knowledge and supporting them to do more</li> <li>encouraging a more integrated approach to service delivery in rural areas by establishing pan-public service community hubs, networks of expertise, and clusters of advice and prevention services</li> <li>enabling local action by supporting community asset transfer identifying which assets are suitable to transfer, and having the right systems in place to make things happen</li> <li>improving community-based leadership by developing networks of interest, training and coaching, and encouraging volunteering</li> </ul>	<p>The Council has developed a range of services to improve community resilience, self-help, volunteering and employment:</p> <ul style="list-style-type: none"> <li>Developing a programme across up to ten community zones, each with its own community hub and neighbourhood network.</li> <li>An effective community asset transfer process that facilitates the development of the neighbourhood networks.</li> <li>Transformed its approach to 'Team Around the Family' to create a <a href="#">Resilient Families Service</a> providing support to vulnerable families who need it.</li> <li>Comprehensive employment support through Communities for Work, Communities for Work+, Inspire to Work and a range of provision including digital skills, independent living skills, and essential skills.</li> </ul>

### Provision of Local Government Services to Rural Communities: Community Asset Transfer

Recommendations for Improvement	RCT comment
<p><b>R1 Local authorities</b> need to do more to make CATs (Community Asset Transfers) simpler and more appealing, help build the capacity of community and town councils, give them more guidance in raising finance, and look to support other community development models such as social enterprises that support social value and citizen involvement. <b>In addition, we recommend that local authorities monitor and publish CAT numbers and measure the social impact of CATs.</b></p>	<p>RCT has a positive track record in relation to its Community Asset Transfers (CATs), the procedures for which are continually reviewed to ensure that they are relevant and fit for purpose. A revised CAT process is aligned to its Community Hub and Neighbourhood Network Model. We also have a well developed system for recording CATs including delivery activity, funding levered in, community partner involvement etc.</p>

Recommendations for Improvement	RCT comment
	<p>There is a CAT web page i.e. <a href="#">RCT Together</a>, in place which is currently being reviewed. CAT numbers and the social impact of CATs have not previously been published but will be considered as part of the development of the communication arrangements for the Neighbourhood Networks including a revised web presence.</p> <p>We are currently testing out the functionality and usefulness of the <a href="#">OCSI 'Value Insight'</a> system to provide Social Value Reports for community groups including those going through Community Asset Transfers.</p>
<p><b>R2</b> Local authorities have significant scope to provide better and more visible help and support before, during, and after the community asset transfer process. We conclude that there is considerable scope to improve the business planning, preparation, and aftercare for community asset transfer. <b>We recommend that local authorities:</b></p> <ul style="list-style-type: none"> <li>• identify community assets transfer's role in establishing community hubs, networks of expertise and clusters of advice and prevention services;</li> <li>• work with town and community councils to develop their ability to take on more CATs;</li> <li>• identify which assets are suitable to transfer, and clarify what the authority needs to do to enable their transfer;</li> <li>• ensure their CAT policy adequately covers aftercare, long term support, post transfer support, signposting access to finance, and sharing the learning about works well; and</li> <li>• support community-based leadership by developing networks of interest, training and coaching, and encouraging volunteering.</li> </ul>	<p>As well as the work set out above, the Council provides support through '<a href="#">RCT Together</a>' CAT Factsheet and support process templates. A revised CAT process aligned to its Community Hub and Neighbourhood Network Model.</p> <p>There is close working between Council services i.e. Community Development, Corporate Estates and Prosperity and Development. The Council also facilitates multi-agency partner support for both pre- CAT discussions and post CAT transfer. Two funds are in place to support this process</p> <ol style="list-style-type: none"> <li>1) Community Asset Transfer Fund of up to £10,000 per organisation and</li> <li>2) Community Activity Fund of up to £500 per organisation</li> </ol> <p>The Rhondda Fach Neighbourhood Network area is part of the Council's network and includes the Thriving Communities Objective of the wider Cwm Taf Public Services Board. Within this area, two CATs have been progressed with the Fern Partnership;</p> <ul style="list-style-type: none"> <li>• Former Maerdy Library, now Maerdy Hub.</li> <li>• Former Ferndale Infants School is now the primary Community Hub '<a href="#">Ferndale Yr Hwb</a>'. Ferndale Hwb originated as one of two Welsh Government's Children First pilot areas to tackle Adverse Childhood Experiences (ACES) through a place based approach. This partnership approach sees the co-location of Little Ferns childcare, library services and Communities for Work+ and a range of sessional services being delivered by a range of partners. A Community Co-</li> </ul>

Recommendations for Improvement	RCT comment
	ordinator has been employed and the Neighbourhood Network has been established.

[The maturity of local government in use of data](#)

<b>R1 Part 1 of the report highlights the importance of creating a strong data culture and clear leadership to make better use of data.</b>	
<p><b>We recommend that local authorities:</b></p> <ul style="list-style-type: none"> <li>• have a clear vision that treats data as a key resource</li> <li>• establish corporate data standards and coding that all services use for their core data</li> <li>• undertake an audit to determine what data is held by services and identify any duplicated records and information requests</li> <li>• create a central integrated customer account as a gateway to services.</li> </ul>	<p>The Authority recognises the strategic importance of data which is a key area of focus within its <a href="#">Digital Strategy 2017/20</a>. This strategy sets a goal of using consistent data and information to improve the way services are managed and to inform future service provision. To inform the direction of the Council, a Corporate Business Intelligence Review (CBIR) was undertaken that formed part of the wider <a href="#">Digital Programme</a> in 2019 and its findings and recommendations have been used to shape a more strategic approach for the use of data designed to maximise the opportunities for improvement.</p> <p>Plans are in place to develop a customer account for the access of services. To enable the account development, a new Customer Relationship Management system (CRM) has been procured, which will be implemented in 2020/21. The CRM is seen as a key building block for the creation of the single customer record. Services and functionality will be incrementally added to the account and customers will be offered / prompted to sign up for a secure account, allowing them to have a 'single view' of their activity with the council.</p>
<b>R2 Part 2 of the report notes that whilst it is important that authorities comply with relevant data protection legislation, they also need to share data with partners to ensure citizens receive efficient and effective services. Whilst these two things are not mutually exclusive, uncertainty on data protection responsibilities is resulting in some officers not sharing data, even where there is agreement to provide partners with information.</b>	
<p><b>We recommend that authorities:</b></p> <ul style="list-style-type: none"> <li>• provide refresher training to service managers to ensure they know when and what data they can and cannot share</li> <li>• review and update data sharing protocols to ensure they support services to deliver their data sharing responsibilities.</li> </ul>	<p>The Council's arrangements are well embedded for the protection of personal information from data misuse, with several information protocols in place to enable the benefits of data sharing. As part of the Council's work in relation to <a href="#">GDPR</a> and also the Corporate Business Intelligence Review (CBIR) an Information Asset Register (IAR) has been established to define where data is held and accountable Information Asset Owners (IAO) defined.</p> <p>Mandatory Data Protection E-learning is provided to all staff, which practically discusses the need for appropriate sharing protocols/agreements and also the need to assess the necessity and proportionality of the sharing of the personal information. The Council also publishes <a href="#">information management bulletins</a> and has during 2019, presented at organisational wide managers briefings, to advise and discuss how staff, including senior management, can comply in their day-to-day roles and provide assurance as to an appropriate management of data.</p>

	<p>Following the new legislation, guidance is currently being developed on Schedule 2/3 (exemption) requests which will give service managers and other staff further information on when they are permitted to share information that is not covered as part of a formal agreement and what organisations we are likely to share with under this condition.</p> <p>During 2019 the Council undertook a review of all Council contracts (over £15k) to ensure those that process personal information have the appropriate data sharing provision and protocols, with work on reviewing all Council contracts also being progressed.</p>
<p><b>R3 In Part 3 of our report, we conclude that adequate resources and sufficient capacity are ongoing challenges. However, without upskilling staff to make better use of data, authorities are missing opportunities to improve their efficiency and effectiveness.</b></p>	
<p><b>We recommend that authorities</b></p> <ul style="list-style-type: none"> <li>• identify staff who have a role in analysing and managing data to remove duplication and free up resources to build and develop capacity in data usage</li> <li>• invest and support the development of staff data analytical, mining and segmentation skills.</li> </ul>	<p>The identification of staff skills and expertise and roles that will support development of the Council's Digital and Data strategies will be integral to the identified work programmes.</p>
<p><b>R4 Part 4 of our report highlights that authorities have more to do to create a data-driven decision-making culture and to unlock the potential of the data they hold.</b></p>	
<p><b>We recommend that local authorities:</b></p> <ul style="list-style-type: none"> <li>• set data reporting standards to ensure minimum data standards underpin decision making</li> <li>• make more open data available.</li> </ul>	<p>There are currently no clear corporate Data Standards in place. However, the need for these standards have been reinforced as part of the outcomes of a data pilot in Adult Services project. The new Digital Strategy 2020-2024 being developed reflects the need for a single Data Strategy across the Council and the need to ensure on-going improvement in data quality, master data management developed and to allow for data insights to be more easily created.</p>

[The effectiveness of local planning authorities in Wales](#) The national report contained four recommendations. The majority of recommendations were for local authorities to address.

Recommendations for Improvement	Progress/next step (or may include action plan)
<b>R1 Part 1</b>	
To improve involvement with stakeholders and ownership of decisions <b>we recommend that local planning authorities:</b>	
<ul style="list-style-type: none"> <li>• test current engagement and involvement practices and consider the full range of other options available to ensure involvement activities are fit for purpose</li> <li>• use ‘Place Plans’ as a vehicle to engage and involve communities and citizens in planning choices and decision making</li> <li>• improve transparency and accountability by holding planning meetings at appropriate times, rotating meetings to take place in areas which are subject to proposed development, webcasting meetings and providing opportunities for stakeholders to address committee meetings.</li> </ul>	<p><b>Agreed.</b></p> <p>We continue to review and develop communication and engagement, for example neighbour notification ‘letters’ advising of planning applications have been re-designed in postcard format making them more visible and user friendly. We also provide a QR code taking the recipient directly to the application on the Council’s <a href="#">Planning</a> website.</p> <p>Significant progress has been made in bringing forward specific Place focussed plans for town centres across RCT which has involved significant levels of community consultation and engagement.</p> <p>The current status of progress of the Place based Town Centre Regeneration strategies is summarised below:</p> <ul style="list-style-type: none"> <li>• Mountain Ash – Regeneration Framework adopted by <a href="#">Cabinet decision with report of 18/12/18</a></li> <li>• Porth – Town Centre Regeneration Strategy adopted by <a href="#">Cabinet decision with report of 24/1/19</a></li> <li>• Pontypridd – Town Centre Placemaking Plan/Masterplan currently in development and due to be reported to Cabinet in Spring 2020</li> <li>• Tonypany – Town Centre Regeneration Strategy currently in development and due to be reported to Cabinet in Summer 2020</li> <li>• Treorchy – Town Centre Regeneration Strategy currently in development and due to be reported to Cabinet in Autumn 2020</li> </ul> <p>Meetings of the Council’s Planning &amp; Development Committee commence at 5pm to allow people to attend at the end of the working day. Various approaches have been trialled in the past to encourage greater participation, including a WG funded pilot of live streaming Development Control meetings and holding meetings at different Council venues. However, neither of these approaches were as successful as anticipated. The Council is currently considering its approach to encourage wider involvement across all Council Committees including its response to the requirements of the Local Government and Elections Bill in relation to Webcasting which are being considered by the Democratic Services Committee.</p>

	<p>Anyone with an interest in an application can register to speak when the matter is considered by Committee and there is no limit on the number of speakers. This is a positive arrangement that facilitates greater opportunities for public speaking at Planning Committee meetings. Anecdotal feedback from participants involved suggests that RCT's arrangements lead to a greater participation within the process by interested third parties and other stakeholders.</p> <p>With changes in technological advancements and as part of the work to prepare for the proposals in the Local Government and Elections Bill, the use of webcasting for Council meetings has been revisited and a report was presented to the <a href="#">Democratic Services Committee in January 2020</a>.</p>
<p>To improve involvement with stakeholders and ownership of decisions, <b>we recommend that Welsh Government:</b> review the Development Management Procedure Order 2012 and update the engagement and involvement standards for local planning authorities.</p>	
<p><b>R2 Part 2</b> To improve resilience, <b>we recommend that local planning authorities:</b></p>	
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Tudalen 110</p> <ul style="list-style-type: none"> <li>• review their building control fee regimes to ensure the levels set, better reflect the actual cost of providing these services and make the service self-funding; and</li> <li>• improve capacity by working regionally to: <ul style="list-style-type: none"> <li>○ integrate services to address specialism gaps;</li> <li>○ develop joint supplementary planning guidance; and</li> <li>○ develop future local development plans regionally and in partnership with other local planning authorities.</li> </ul> </li> </ul> <p><b>We recommend that the Welsh Government:</b></p> <ul style="list-style-type: none"> <li>• reviews development control fees to ensure the levels set, better reflect the actual cost of providing these services; and</li> <li>• consider how to use the powers in the Planning (Wales) Act to support and improve local planning authority capacity and resilience.</li> </ul>	<p><b>Agreed</b></p> <p>The Council has started a review of the current fee structure. It is anticipated that a revised fee structure will be in place by mid-2020.</p> <p>In a meeting of <a href="#">Council in July 2019</a> it was agreed that RCT would contribute to the preparation and cost of a Strategic Development Plan (SDP) for the Cardiff Capital Region. It is the intention that the SDP would be a 20 year plan, 2020 and 2040, with an earliest start date of 2025. Considerable joint working between all the 10 South East Wales/Cardiff Capital Region authorities took place to arrange these preparatory proposals.</p> <p>To meet decision making requirements in respect of RCT, in the interim period, the Council determined on <a href="#">27 November 2019</a> to begin the preparation of the revision of our Local Development Plan.</p> <p>In preparing LDPs, all opportunities for joint working and preparation, or procurement of, evidence base are sought, and implemented where possible.</p> <p>Strong working relationships are in place across Planning Authorities. Numerous Wales and region wide Development Management and Planning Policy groups meet regularly at various levels. Many regular sub group meetings have taken place to look at setting out standard approaches to LDP preparation, in particular in relation to the collation of evidence base for</p>

	<p>various topics. Identification of expertise within individual authorities has also taken place, which can aid authorities that may have gaps in their planning teams.</p> <p>With regards to Supplementary Planning Guidance (SPG) best practice is sought from other Authorities where appropriate. However, as SPG is associated with each Local Authority LDP and its policies, which differ from one another, this prevents wholesale joint SPG preparation.</p> <p>In November 2019 the Welsh Government has introduced the <a href="#">Local Government and Elections (Wales) Bill</a> which includes a general power of competence, a power for local authorities to make an application to merge voluntarily, and powers to facilitate regional working through corporate joint committees (CJs). It is likely that the SDP will come forward through this format in the future.</p> <p>Members will be kept informed of LDP progress through specific statutory stages of the plan and through various committees and LDP preparatory engagement.</p>
<p><b>R3 Part 2</b> the cost of development control services is not reflected in the charges set for these services and progress in developing regional responses to strengthen resilience has been slow. <b>We recommend that the Welsh Government:</b></p>	
<ul style="list-style-type: none"> <li>• reviews development control fees to ensure the levels set, better reflect the actual cost of providing these services; and</li> <li>• consider how to use the powers in the Planning (Wales) Act to support and improve local planning authority capacity and resilience.</li> </ul>	<p>Agree.</p> <p>The Council will consider and respond to Welsh Government's current consultation document '<a href="#">Changes to Planning and Related Application Fees</a>' by 13 March 2020. Prior to submission the response will be subject to approval by the Cabinet Member.</p>
<p><b>R4 Part 3</b> summarises the effectiveness and impact of local planning authorities decision making and how well they are performing against national measures. <b>We recommend that local planning authorities</b> improve the effectiveness of planning committees by:</p>	
<ul style="list-style-type: none"> <li>• reviewing their scheme of delegation to ensure planning committees are focussed on the most important strategic issues relevant to their authority</li> <li>• revising reporting templates to ensure they are clear and unambiguous to help guide decision making and reduce the level of officer recommendations overturned</li> <li>• enforcing the local planning authorities' standards of conduct for meetings</li> </ul>	<p>The reporting template is kept under regular review and improvements to its format are made when necessary to ensure that the report is clear, unambiguous and ensures members are aware of the material planning considerations that they should take into account when reaching a decision.</p> <p>A legal advisor is present at each meeting of the Council's Planning &amp; Development Committee ensuring that the meeting is in accordance with the legislative requirements and the standards of conduct for meetings.</p>

**R5 Part 4**

identifies the central role of planning to delivering the ambitions of the Well-being of Future Generations Act. **We recommend that local planning authorities:**

- set a clear ambitious vision that shows how planning contributes to improving wellbeing.
- provide planning committee members with regular and appropriate wellbeing training and support to help deliver their wider responsibilities
- set appropriate measures for their administration of the planning system and the impact of their planning decisions on wellbeing
- annually publish these performance measures to judge planning authorities impact on wellbeing

**Agreed.**  
Planning decisions are taken having regard to national and local planning policy and guidance. [Planning Policy edition 10](#), embeds the requirements of the Well-being of Future Generations Act into Planning Policy.

Although the RCT LDP predates the Well-being of Future Generations Act the principles of sustainability are embedded through the document. The planned review of the LDP will further embed the principles of sustainability and wellbeing, as a full Sustainability Appraisal report/document is a critical part of the evidence base that will need to be prepared and submitted as part of the LDP preparation and assessment process.

Members of the Council’s Planning & Development Committee receive training on various topics which are considered relevant to their membership of the Committee. A new programme of training for 2020 is being developed with the Chair of the Planning Committee and the relevant Cabinet Member.

The LPA is required to provide quarterly monitoring figures to Welsh Government in respect of its performance in making planning decisions and are published [here](#).

Currently, measured data does not specifically measure the impact of planning decisions on wellbeing, which is not a straightforward impact to measure. However, it is anticipated in a timescale to run parallel with the LDP Review, the LPA will develop a suite of criteria by which an understanding of the impact of planning decisions on wellbeing can be better measured and therefore understood.

The Council monitors its impact on regenerating the local economy (and a strong local economy is an important contributor to ‘wellbeing’) through its ‘Economy’ corporate priority which is reported quarterly to Cabinet. Through the development of the [Council’s new Corporate Plan 2020-2024](#), the Council will further develop measures of the impact of our work on the prosperity, people and place of RCT. However, it is challenging to measure the impact of planning in isolation from other factors.

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## **RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**MUNICIPAL YEAR 2019 /20**

### **OVERVIEW & SCRUTINY COMMITTEE**

### **INVOLVEMENT & ENGAGEMENT FRAMEWORK**

**20<sup>th</sup> JANUARY 2020**

### **REPORT OF THE SERVICE DIRECTOR OF DEMOCRATIC SERVICES & COMMUNICATIONS**

#### **1. PURPOSE OF THE REPORT**

- 1.1 The purpose of the report is to provide the Overview & Scrutiny Committee with the opportunity to undertake pre scrutiny on a proposed new Involvement and Engagement Framework (2020-2024).

#### **2. RECOMMENDATIONS**

It is recommended that:-

- 2.1 Members undertake pre scrutiny on the Strategy. Noting that one of the principles of the framework references that the Scrutiny function will be used to validate involvement.
- 2.2 Overview & Scrutiny Committee to receive regular progress updates on the implementation of the Strategy.

#### **3. BACKGROUND INFORMATION**

- 3.1 The Council has a good track record of consulting with residents on all key service changes. We have strengthened our arrangements for involving and consulting with people and communities in the past few years, with a focus on face to face conversations. We use a variety of engagement methods, involving as wide and diverse a range of stakeholders as possible.
- 3.2 There is still work to be done to ensure that all members of the community can have their say and become involved in the Councils' decision making. The

Involvement & Engagement Framework aims to provide overarching guidance to Council services on how to inform, engage, consult and involve people who live and work in Rhondda Cynon Taf in the decisions that impact upon them.

#### **4. INVOLVEMENT & ENGAGEMENT FRAMEWORK**

4.1 The Framework is based around the following key principles.

##### **Strengthen the culture of involvement by**

- enabling and embedding involvement across the Council and its services
- ensuring that when we make decisions we take account of people's views
- working towards the FG Commissioners Journey to involvement
- including involvement in all Council Delivery Plans and Council reports
- using the Scrutiny function to validate involvement

##### **Make sure our Involvement is focused and has a purpose by**

- providing enough time, space and resources for meaningful involvement
- involving people at the earliest opportunity
- using more innovative methods as well as those that are tried and tested
- working more closely with residents, including those that are seldom heard

##### **Make it easy for everyone to be involved by**

- putting in place an inclusive approach, considering the involvement of all groups which includes the protected characteristics groups
- providing more opportunities and using a variety of accessible formats
- talking to people in their communities
- keeping it Simple by using plain English and Welsh language
- making text jargon free and easy to read, using graphics and animations
- having information/people available to help people to better understand

##### **Streamline our involvement requests by**

- using existing groups and stakeholders
- working across services to maximise the opportunities for involvement and make best use of resources
- co ordinating how and when we involve people so that residents are not overwhelmed with information or frustrated by multiple requests
- working with the Cwm Taf PSB and other partners to improve joint planning and working

##### **Train and enable staff so that they have the skills they need by**

- signposting them to the relevant training where necessary
- investing in training for involvement and engagement skills to ensure effective involvement techniques are used

- promoting involvement guidance to staff

**Provide feedback to people about how their views have been used by**

- providing updates on our website
- making sure this views are reflected in Council reports
- providing feedback in different ways so that it meets the needs of different audiences
- showing how views have been used through a “You said, we did” approach

**Evaluate what have done so that we can improve in future by**

- checking the effectiveness of the activity
- sharing findings, processes and learning amongst services and partners
- sharing with national organisations to influence national policy and decision making

4.2 The framework will be evaluated by considering the quantity and quality of the feedback received from our engagement activities.

**5. CONCLUSION**

5.1 This report and the Appendix outline a new Involvement & Engagement Framework for Rhondda Cynon Taf. The Framework will allow services to improve how they involve stakeholders and ensure that they are following best practice and following a standard corporate approach to involvement.

**6. EQUALITY AND DIVERSITY IMPLICATIONS**

6.1 One of the key principles of the strategy is to make it easy for everyone to be involved by putting in place an inclusive approach, considering the involvement of all groups which includes the protected characteristic groups. All of our engagement work considers equality and diversity implications in the planning process.

**7. FINANCIAL AND RESOURCE IMPLICATIONS**

7.1 There are no financial implications directly aligned to this report.

**8. LINKS TO THE CORPORATE AND NATIONAL PRIORITIES AND THE WELLBEING OF FUTURE GENERATIONS ACT**

8.1 The Well-being of Future Generations Act asks public bodies to work better with people, communities and each other to meet the Sustainable Development principle. The Council’s approach to the implementation of the Act agreed by Cabinet is to make sure that its requirements are embedded into the everyday business, this includes this Framework.

**To deliver the Sustainable Development principle, the Act sets out five ways of working;**

1. **Involvement** of those with an interest in our plans and seek their views
2. Balancing short term need with **long term** and planning for the future
3. **Collaborating** with others to deliver objectives
4. considering the impact on all well-being goals together and on other bodies by **integrating** our plans and policies etc.,
5. putting resources into **prevention** so that problems don't occur or get worse

By implementing this Framework, we will help services to embed 'Involvement' into their plans and arrangements and so enable to the Council to meet its statutory requirements under the Act.

# Rhondda Cynon Taf CBC

## Involvement & Engagement Framework

### 2020-2024

## Introduction

The Council has a good track record of engaging with residents from all backgrounds in many different ways and we take account of what they tell us in our arrangements and future plans. We also know that there is always room to do better. We will continue to look at how we engage with residents, communities and stakeholders and where we can improve so that more people can get involved in the decisions that affect them and their families.

This Framework provides an overview of the ways that the Council will inform, engage and consult with and involve people who live and work in Rhondda Cynon Taf in the decisions that affect them. The Framework builds on our progress to date and outlines how we will improve our involvement with our residents and key stakeholders over the next three years.

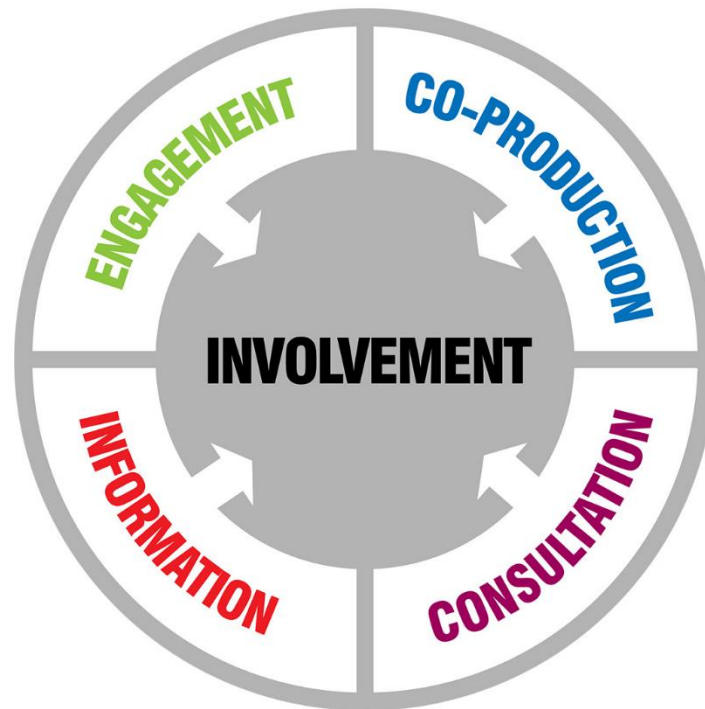
The Framework provides overarching guidance to Council services and partner organisations on how to involve stakeholders in decision making and ensure that the voices of people and communities are heard. There are a number of links and documents throughout the Framework that provide more detailed guidance.

## What is Involvement? – Why is it important?

Involvement can mean different things to different people and can cover a range of approaches. This Framework focuses on four levels of Involvement: *Providing Information, Consulting, Engaging* and *Co-producing*. All of these levels can be achieved through a range of delivery methods

1. Providing Information - giving people information in order to raise awareness. This is the easiest and most straight forward level of involvement.
2. Consulting - providing the opportunity for people to feedback their views and opinions on specific questions, policies or service changes.
3. Engaging – seen as a more participative process through which people can influence and shape policies and service changes earlier.
4. Co-producing – is about developing plans in an equal partnership of residents and professionals to design, plan and deliver support together, recognising that everyone has a contribution to make.

The Council recognises the importance of developing more co-productive approaches to involvement, where individuals and communities are offered opportunities to contribute and shape decision making at all stages of any project.



## The Drivers of Involvement .....

The Council is committed to working with its residents and communities but it is the right thing to do. We have also committed to implementing relevant standards and principles that inform our approach. The standards include

- Participation Cymru's [National Principles for Public Engagement in Wales](#)
- [Children and Young People's National Participation Standards](#) (2016); and the [United Nations Convention on the Rights of the Child](#)
- The Older People's Commissioner - [Effective Engagement with Local Authorities: Toolkit for Older People](#)
- The [Equalities Act \(2010\) - Engagement and Equality Duty](#): A guide for public authorities
- [Welsh Language Standards](#) in particular standards 44, 91, 92 and 93
- [The Well-being of Future Generations \(Wales\) Act 2015](#)

The Well-being of Future Generations Act asks public bodies to work better with people, communities and each other to meet the Sustainable Development principle, i.e. the process of improving the social, environmental, economic and cultural well-being of residents. [The Council's approach to the implementation of the Act agreed by Cabinet](#) is to make sure that its requirements are embedded into the everyday business, this includes this Framework.

To deliver the Sustainable Development principle, the Act sets out five ways of working,

1. **Involvement** of those with an interest in our plans and seek their views
2. Balancing short term need with **long term** and planning for the future
3. **Collaborating** with others to deliver objectives
4. considering the impact on all well-being goals together and on other bodies by **integrating** our plans and policies etc.,
5. putting resources into **prevention** so that problems don't occur or get worse

By implementing this Framework, we will help services to embed 'Involvement' into their plans and arrangements and so enable to the Council to meet its statutory requirements under the Act

"Involvement requires organisations to be open to influence from citizens and stakeholders, moving to a culture of 'working with' rather than 'doing to'. In contrast to consultation, involvement approaches work with people at earlier stages, such as helping to identify issues and potential solutions, and being supported to remain involved right throughout design, implementation and evaluation processes". [A Journey to Involvement 2019](#)

## What we will do....

### Strengthen the culture of involvement by

- enabling and embedding involvement across the Council and its services
- ensuring that when we make decisions we take account of people's views
- working towards the FG Commissioners Journey to involvement
- including involvement in all Council Delivery Plans and Council reports
- using the Scrutiny function to validate involvement

### Make sure our Involvement is focused and has a purpose by

- providing enough time, space and resources for meaningful involvement
- involving people at the earliest opportunity
- using more innovative methods as well as those that are tried and tested
- working more closely with residents, including those that are seldom heard

### Make it easy for everyone to be involved by

- putting in place an inclusive approach, considering the involvement of all groups which includes the protected characteristics groups
- providing more opportunities and using a variety of accessible formats
- talking to people in their communities
- keeping it Simple by using plain English and Welsh language
- making text jargon free and easy to read, using graphics and animations
- having information/people available to help people to better understand

### Streamline our involvement requests by

- using existing groups and stakeholders
- working across services to maximise the opportunities for involvement and make best use of resources

- co ordinating how and when we involve people so that residents are not overwhelmed with information or frustrated by multiple requests
- working with the Cwm Taf PSB and other partners to improve joint planning and working

#### **Train and enable staff so that they have the skills they need by**

- signposting them to the relevant training where necessary
- investing in training for involvement and engagement skills to ensure effective involvement techniques are used
- promoting involvement guidance to staff

#### **Provide feedback to people about how their views have been used by**

- providing updates on our website
- making sure this views are reflected in Council reports
- providing feedback in different ways so that it meets the needs of different audiences
- showing how views have been used through a “You said, we did” approach

#### **Evaluate what have done so that we can improve in future by**

- checking the effectiveness of the activity
- sharing findings, processes and learning amongst services and partners
- sharing with national organisations to influence national policy and decision making

## **Who to involve?**

The people and groups that services are likely to involve include;

- *Generally all residents through face to face, web and social media*
- *Young people e.g. through [The Rhondda Cynon Taf Youth Forum](#) and through schools*
- *Older People e.g. through the [‘Fiftyplus’ Older People’s Forum](#)*
- *The RCT Disability Forum*
- *[The Council’s Citizens’ Panel](#)*
- *[Local Partnerships and Communities Together ‘PACT’ meetings Health Forums](#)*
- *Service User Groups e.g. Transport, [Carers](#)*
- *[Community/Voluntary groups](#)*
- *Welsh language Groups*
- *Other Stakeholders dependent on the topic of involvement*
- *Community and Town Councils*
- *Councillors, MP’s, AM’s*
- *Businesses*



## Measuring Success

The success of this Framework will be reflected in the quantity and quality of feedback from our residents, communities and stakeholders. Many of the Council's measures of success derive from the information from our residents in either quantitative or qualitative measures. Engagement activity should be continually reviewed to include.

- **Suitability of Engagement** e.g. Was the method appropriate? Was the timing right? Did we engage with the right people?
- **What did we learn from the Engagement?** e.g. What did the residents tell us? How has this been fed back to the relevant services? How has the feed-back been used to inform/shape services or policy decisions?
- **Have the contributors been told how their views have been used?** e.g. as part of ongoing dialogue, as part of specific consultation arrangements, regular updates.

[Guidance](#) has been produced by Participation Cymru

### The measures that will help us to see the success of this Framework include

- % of people who feel they can influence Council decisions (National Survey for Wales)
- The number of people that respond to surveys or get involved in other engagement opportunities.

For further information please contact the Consultation Team

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